

Annual Quality Assurance Report (AQAR)

Of

**Fazl Ali College
Mokokchung, Nagaland**

For

The Year 2013-14

(1st July 2013 to 30th June 2014)

Submitted to

e-mail: naac.aqar@gmail.com

**National Assessment and Accreditation Council (NAAC)
Bangalore**

Submitted on 17th August 2014

**The Annual Quality Assurance Report (AQAR) of the IQAC
Of
Fazl Ali College, Mokokchung Nagaland
For the year 2013-14**

Part – A

1. Details of the Institution

1.1 Name of the Institution

FAZL ALI COLLEGE

1.2 Address Line 1

MOKOKCHUNG

Address Line 2

-

City/Town

MOKOKCHUNG

State

NAGALAND

Pin Code

798601

Institution e-mail address

iqac.fac@gmail.com/principal@fac.net.in

Contact Nos.

03692226382/ 9436439366

Name of the Head of the Institution:

Ms. Chubayangla

Tel. No. with STD Code:

03692226382

Mobile:

9436439366

Name of the IQAC Co-ordinator:

Dr. I. Wati Imchen

Mobile:

9436439823

IQAC e-mail address:

iqac.fac@gmail.com

1.3 NAAC Track ID (For ex. MHC0GN 18879)

NLCOGN13938

1.4 NAAC Executive Committee No. & Date:

EC/50/A&A/15 dated 30-09-2009

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

1.5 Website address:

www.fac.net.in

Web-link of the AQAR:

www.fac.net.in/AQARs/AQAR 2009-11.pdf
www.fac.net.in/AQARs/AQAR 2011-12.pdf
www.fac.net.in/AQARs/AQAR 2012-13.pdf
www.fac.net.in/AQARs/AQAR 2013-14.pdf

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	2.29	2009	29/09/2014
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC :

03/11/2006

1.8 AQAR for the year (for example 2010-11)

2013-14

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))

- i. **AQAR October 2009 – March 2011 submitted to NAAC in April 2011**
- ii. **AQAR 2011-12 submitted to NAAC on 20/09/2012**
- iii. **AQAR 2012-13 submitted to NAAC on 16/05/2013**
- iv. **AQAR 2013-14 submitted to NAAC on 17/08/2014**

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University (for the Colleges)

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence UGC-CPE

DST Star Scheme UGC-CE

UGC-Special Assistance Programme DST-FIST

UGC-Innovative PG programmes Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and
community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders:

No.

2

Faculty

2

Non-Teaching Staff

0

0

Alumni

0

Others

2.12 Has IQAC received any funding from UGC during the year? Yes

No

If yes, mention the amount

300000

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.

6

International

0

National

0

State

0

Institution Level

6

(ii) Themes

1 day Workshop on Question setting and Evaluation .13 April 2013. RPs: Tiarenla Aier, Akok Walling
1 day Mentoring Workshop. 30th July. Dr. D. Bhagabati, Prof & Head, Dept Of Psychiatry, GMC. Dr. R. C. Barpatragohain, Prof, Dept of Law, G.U. Guwahati.
1 day Career Guidance and personality development Seminar for students. "Career track from a competitive exams perspective". 24 oct 2014. V.Khalate, SP, Akok Walling.
3nos. Interdepartmental Seminars.

2.14 Significant Activities and contributions made by IQAC

1. 1 day Workshop on Question setting and Evaluation
2. 1 day Mentoring Workshop.
3. 1 day Career Guidance and personality development Seminar for students.
4. Interdepartmental Seminars.
5. CCTV installed in Library

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
<p><u>Academics</u></p> <p>1. To focus more on the academic sector- teachers and students performance.</p> <p>2. IQAC members to meet the departments for discussion in order to enhance academic performance in the College starting from 10th June 2013. Following is the schedule</p> <p>a. History, Education, Economic - 10th June. 12:30 pm b. English, Functional English, Computer Science-10th June, 2:00 pm c. Sociology, Political Science, Philosophy- 11th June 10:00 am d. Geography, Botany, Zoology- 11th June 11:00 am e. Physics, Mathematics, Chemistry-11th June. 1:30 pm</p> <p>3. To encourage research projects</p> <p>Infrastructure</p> <p>1. CCTV to be installed in the campus 2. Extension of Girls Hostel.</p> <p>Community Extension Service</p> <p>To undertake a Career Guidance Programme in areas where there is less awareness.</p>	<p>Conducted meetings as per scheduled</p> <p>Yet to be installed in the month of August</p> <p>Yet to be undertaken</p>

* Attached the Academic Calendar of the year as Annexure -I

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

The IQAC committee deliberated the AQAR in detail and approved to submit to the NAAC

Part – B

Criterion – I Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	NA	NA	NA	NA
PG	NA	NA	NA	NA
UG	2	Nil	Nil	Nil
PG Diploma	0	0	0	0
Advanced Diploma	0	0	0	0
Diploma	0	0	0	0
Certificate	0	0	0	0
Others	0	0	0	0
Total	2	0	0	0

Interdisciplinary	0	0	0	0
Innovative	0	0	0	0

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	2 (B.A & B.Sc)
Trimester	
Annual	

1.3 Feedback from stakeholders* Alumni Parents Employers Students

(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

***Please provide an analysis of the feedback in the Annexure (Not available)**

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	73	50	23	NA	NA

2.2 No. of permanent faculty with Ph.D.

13

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
0	0	0	0	NA	NA	NA	NA	0	0

2.4 No. of Guest and Visiting faculty and Temporary faculty

0

0

10

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	1	3	0
Presented	1	2	0
Resource Persons	0	0	0

2.6 Innovative processes adopted by the institution in Teaching and Learning:

The College has the inter-departmental seminar where faculty members give seminars of the area of their expertise. This is an opportunity for inter-disciplinary learning amongst faculty members.

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Nil

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop B.Com course designed by IQAC members

2.10 Average percentage of attendance of students 75%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A Honours	108	0	9.57	60.63	29.78	87.03
B.A General	85	0	0	54.28	45.71	82.35
B.Sc Honours	40	2.7	72.22	27.77	0	90
B.Sc General	05	0	0	100	0	80

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

1. conducted Workshop on mentoring
2. Continue to publish FAC Journal to encourage teachers towards research
3. Conduct Interdepartmental seminars

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	0
UGC – Faculty Improvement Programme	0
HRD programmes	0
Orientation programmes	0
Faculty exchange programme	0
Staff training conducted by the university	0
Staff training conducted by other institutions	0
Summer / Winter schools, Workshops, etc.	73
Others	0

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	31	0	2	0
Technical Staff	63	0	0	0

Criterion – III Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Published FAC Journal to encourage researches

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	0	0	0	0
Outlay in Rs. Lakhs	0	0	0	0

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	0	0	0	0
Outlay in Rs. Lakhs	0	0	0	0

3.4 Details on research publications

	International	National	Others
Peer Review Journals	3	2	0
Non-Peer Review Journals	0	0	0
e-Journals	0	0	0
Conference proceedings	0	0	0

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	Nil	Nil	Nil	Nil
Minor Projects	Nil	Nil	Nil	Nil
Interdisciplinary Projects	Nil	Nil	Nil	Nil
Industry sponsored	Nil	Nil	Nil	Nil
Projects sponsored by the University/ College	Nil	Nil	Nil	Nil
Students research projects (other than compulsory by the University)	Nil	Nil	Nil	Nil
Any other(Specify)	Nil	Nil	Nil	Nil
Total	Nil	Nil	Nil	Nil

Nil

3.7 No. of books published i) With ISBN No.

4

Chapters in Edited Books

4

ii) Without ISBN No.

0

3.8 No. of University Departments receiving funds from

UGC-SAP Nil

Nil

CAS

DST-FIST Nil

DPE Nil

DBT Scheme/funds Nil

3.9 For colleges

Autonomy

Nil

CPE

Nil

DBT Star Scheme

Nil

INSPIRE

Nil

CE

Nil

Any Other (specify)

Nil

3.10 Revenue generated through consultancy

Nil

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	Nil	Nil	Nil	Nil	3
Sponsoring agencies	Nil	Nil	Nil	Nil	Nil

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialised	Applied	Nil
	Granted	Nil

year

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
Nil	Nil	Nil	Nil	Nil	Nil	Nil

3.18 No. of faculty from the Institution who are Ph. D. Guides
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events: 46

University level	<input type="text" value="17"/>	State level	<input type="text" value="0"/>
National level	<input type="text" value="29"/>	International level	<input type="text" value="0"/>

3.23 No. of Awards won in NSS:

University level	<input type="text" value="0"/>	State level	<input type="text" value="0"/>
National level	<input type="text" value="0"/>	International level	<input type="text" value="0"/>

3.24 No. of Awards won in NCC:

University level	<input type="text" value="0"/>	State level	<input type="text" value="0"/>
National level	<input type="text" value="3"/>	International level	<input type="text" value="0"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="0"/>	College forum	<input type="text" value="0"/>
NCC	<input type="text" value="1"/>	NSS	<input type="text" value="0"/>
		Any other	<input type="text" value="5"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Students of Red Ribbon Club organised a Blood Donation Camp on 21st May, 2013, in the College and 8 students donated blood.
- NCC Cadets contributed money for Uttarakhand Relief
- Evangelical Union carried out a cleanliness drive.
- Students of Geography Department carried out an Environmental awareness campaign by pasting various quotes and slogans related to environment on World Environment Day.

Criterion – IV Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	84.67 acres	Nil		84.67 acres
Class rooms	19 rooms (12237 sq.ft)	Nil		19 rooms (12237 sq.ft)
Laboratories	9 rooms (8393 sq.ft)	Nil		9 rooms (8393 sq.ft)
Seminar Halls	1 hall (1118 sq.ft)	Nil		1 hall (1118 sq.ft)
No. of important equipments purchased (\geq 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others:	1	Nil		1
1. Auditorium	(10043 sq.ft)			(10043 sq.ft)
2.Canteen	1 (2100 sq.ft)	Nil		1 (2100 sq.ft)
3.Library	1 (2534 sq.ft)	Nil		1 (2534 sq.ft)
4.Students recreation centre	1 (1550 sq.ft)	Nil		1 (1550 sq.ft)
5. Department rooms	15 rooms (4454 sq.ft)	Nil		15 rooms (4454 sq.ft)
6. Administrative	5 rooms (2553 sq.ft)	Nil		5 rooms (2553 sq.ft)
7. IQAC office	1 room (376 sq.ft)	Nil		1 room (376 sq.ft)
8. NSS	1 room (454 sq.ft)	Nil		1 room (454 sq.ft)
9. NCC	1 room (193 sq.ft)	Nil		1 room (193 sq.ft)
10. Achieve	1 room (412 sq.ft)	Nil		1 room (412 sq.ft)
11. Store rooms	3 rooms (962 sq.ft)	Nil		3 rooms (962 sq.ft)
12. FACTA (Teachers association)	1 room (188 sq.ft)	Nil		1 room (188 sq.ft)
13. FACSU (Students Office)	1 room (193 sq.ft)	Nil		1 room (193 sq.ft)
14. Post Office	1 room (250 sq.ft)	Nil		1 room (250 sq.ft)
15. Evangelical Union (EU) office	1 room (850 sq.ft)	Nil		1 room (850 sq.ft)

4.2 Computerization of administration and library

- **Students database is maintained**
- **Library is fully automated**

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	12700	810000	00	00	12700	810000
Reference Books	1088	65060	00	00	1088	65060
e-Books	1368	Free	00	00	1368	Free
Journals	20	Free	00	00	20	Free
e-Journals						
Digital Database						
CD & Video						
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	36	1	BSNL Broadband	-	-	10	15	
Added	3	-	Wi-Max			1	-	
Total	39	1				11	15	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

nil

4.6 Amount spent on maintenance in lakhs :

i) ICT	1,00,000
ii) Campus Infrastructure and facilities	10,00,000
iii) Equipments	2,00,000
iv) Others (Furniture)	1,30,000
Total :	14,30,000

Criterion – V Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

A Career guidance programme was held: Mr. Vikram Kalate, Superintendent of Police Mokokchung and Mr. Akok Walling Associate professor were the resource persons.

5.2 Efforts made by the institution for tracking the progression

An academic performance graph is maintained to track the students' performance.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
840	NA	NA	NA

(b) No. of students outside the state

0

(c) No. of international students

0

No	%
310	37

Men

No	%
530	63

Women

Last Year						This Year					
General	SC	ST	O B C	Physically Challenged	Total	General	SC	ST	O B C	Physically Challenged	Total
0.80%	0.2%	99%	0	0	100%	1%	0.3%	98.7%	0%	0.001%	100%

Demand ratio 1.63

Dropout % 4.6

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Not available

No. of students beneficiaries

0

5.5 No. of students qualified in these examinations

NET

NA

SET/SLET

NA

GATE

NA

CAT

NA

IAS/IPS etc

NA

State PSC

NA

UPSC

NA

Others

NA

5.6 Details of student counselling and career guidance

A Career guidance programme was held: Mr. Vikram Kalate, Superintendent of Police Mokochung and Mr. Akok Walling Associate professor were the resource persons.

No. of students benefitted

80

5.7 Details of campus placement : Nil

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
0	0	0	0

5.8 Details of gender sensitization programmes

Yes. One General Orientation programme held.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	31	123300
Financial support from government		
Financial support from other sources	0	0
Number of students who received International/ National recognitions	0	0

5.11 Student organised / initiatives

Fairs: State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: **Nil**

Criterion – VI Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision Statement:
“ To promote higher learning and produce students who are second to none in academic quality in line with the College’s motto ‘Academia Nulli Secundus’ and are conscious citizens who can bring about social change and development.”

Mission Statement:
To mould the minds of students and thereby produce intelligence, develop critical thinking and scientific temper.
To cultivate a balanced development of values, skills and knowledge in every learner towards bringing about social change and development.
To inculcate in the minds of the students the importance of academic excellence and a thirst for higher learning.
To help the learners identify their potentials, talents, and strengths to harness them productively for good living and happiness of self and others.

6.2 Does the Institution has a management Information System

Yes.
1. Administrative procedures including finance
2. Student admission
3. Students records
4. Evaluation and examination

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Effective implementation of the curriculum Development is done through the following processes.

- IQAC meetings to draw annual action plan
- Faculty meetings
- HoDs meetings
- Development of Academic Calendar
- Development of Holiday List
- Development of Lesson Plan by each teacher

6.3.2 Teaching and Learning

- Every teacher prepares Lesson Plan based on the Academic Calendar and submits the same to the Vice-Principal's Office, a copy of the Lesson Plan is kept in the Library for students' reference.
- Schedules for internal assessments are prepared by the Vice-Principal's Office. However schedules for end-term examinations are prepared by the University.
- Publication of the annual College Journal which is a peer-review Journal
- Encouraging research works

6.3.3 Examination and Evaluation

- With the introduction of semester system by the University since 2012, evaluation system has been reformed. Internal assessments carry 30% marks and at least three assessments are made for each paper. Assessments are made to test their learning process through written test, assignment, projects, group discussion, seminars etc. These assessments evaluate the students' writing skill, oratory and communication skills.
- There is continues evaluation of students performance for practical
- Improvement assessments are made for students desiring to do so.

6.3.4 Research and Development

The following faculty are currently in active research programmes

Sl No	Name of Faculty	Programme	Department
1.	Daniel Kibami	Ph.D	Chemistry
2.	Narola Imchen	Ph.D	Chemistry
3.	Imcharenla	Ph.D	Economics
4.	Watimongla Pongener	Ph.D	English
5.	Helen Jamir	Ph.D	English
6.	T. Temsu Imti	Ph.D	Geography
7.	R. Bendangtemjen	Ph.D	Geography
8.	Temjensangla Pongener	Ph.D	Geography
9.	Jnanendra Sarma	Ph.D	Geography
10.	Nyanthung Ngullie	Ph.D	History
11.	Dr.Aotemshi I	Post Doc.	Mathematics
12.	Phyobenthung	Ph.D	Political Science
13.	Adangla Changkija	Ph.D	Sociology
14.	Suponglila	Ph.D	Sociology
15.	Limaakum	Ph.D	Zoology

6.3.5 Library, ICT and physical infrastructure / instrumentation

CCTV installed in the Library and installation of the same around the College Campus is to be done in the near future

6.3.6 Human Resource Management

This College has a tradition of co-operation among the teachers, between the teachers and the authority and between the faculty and students. The teaching faculty in their individual capacities render social service frequently by acting as resource persons for NGOs, Student Programs, Church and other Civil Society programs. A high standard of intellectual and moral integrity is valued among the faculty. Setting up dedicated Committees and Sub-Committees have been the most effective and frequently used procedure to monitor, evaluate or implement policies and plans.

6.3.7 Faculty and Staff recruitment

Nil

6.3.8 Industry Interaction / Collaboration

Nil

6.3.9 Admission of Students

The process of admitting students for B.A. and B.Sc. courses are done as per the Nagaland University Guidelines. An Admission Committee is constituted by the Principal for overseeing the admission process. Cut-off marks are set for applying to both Arts and Science streams due to limitation of seats. Students opting for Honours subject are required to secure a minimum of 45% in the concerned subject in Std. XII examination. However if a student has not taken the concerned subject in Std. XII, he/she is still allowed to take Honours in Arts stream if the student has secured an minimum of 45% aggregate marks in Std. XII examination. At the time of Admission, the Admission Committee verify the documents of the students with the originals. Counselling is given to the students in choosing their subject Honours and combination. The total number of application received during the session 2013-14 was 365 and 147 in BA and B.Sc respectively. Out of which 300 and 90 in BA and B.Sc respectively were given admission.

6.4 Welfare schemes for	Teaching	
	Non teaching	
	Students	Yes

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	x	x	✓	x
Administrative	x	x	x	x

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

6.11 Activities and support from the Alumni Association

6.12 Activities and support from the Parent – Teacher Association

6.13 Development programmes for support staff

6.14 Initiatives taken by the institution to make the campus eco-friendly

Tree Plantation programme conducted in the campus.

Criterion – VII Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

The following are some of the innovations introduced during the year to improve the academic environment of the College.

Attendance Policy – Though the overall student attendance is satisfactory, there are some students whose attendance fall short of the minimum required University norms of 80%. For all students, the College checks their monthly attendance and if it is less than the minimum, a warning is given to the erring student. In the next month, if the cumulative attendance is still short, then the student's library card is withdrawn/deactivated until the attendance figures comes up to the minimum in the succeeding months. In this way, the College tries to improve the attendance performance of defaulting students.

Research Committee – The College has set up a research committee to monitor all research activities of faculty members in the College and to help them in whatever way possible.

Archive Section – An Archive Section under the College establishment was set up to take care of all available College records since its beginning in 1959. Training for the staff members entrusted with this section was held in the College on 28 May, 2014 with two experts from the State Directorate of Art & Culture Department.

Library Advisory Committee – The nomenclature of the existing Library Committee was changed to Library Advisory Committee and two external experts/members were invited to be members of the Committee over and above the members from the College. These are

- (i) Dr Maongtemjen, Deputy Librarian, Nagaland University, Lumami
- (ii) Ms Rodaline Imchen, District Culture Officer, Mokokchung

Club Activities – In order to give students the opportunity to learn skills outside the Class room, the College decided to start different clubs in the College from the 2013 session onwards. The Club activities are held on Saturdays once a month and the following clubs were set up.

- Music
- Games and Sports
- Fine Arts
- Literary
- Electronics and IT
- Culture and Dance
- Drama

IQAC Office – A separate room for IQAC was set up in 2013 complete with furniture, computer, printer and LCD projector.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

As per the Action Plan 2013 the following actions have been taken by the College.

1. **Academic Sector** – The College has focussed on this area, urging teachers to do their best, by way of conducting more tests, remedial/make up classes etc. As these matters are done at the level of the individual teacher, it is not possible to give a comprehensive report on this area.
2. **Meeting with Departments** – As per the Action Plan (Annexure IV), meetings were held with the Department as listed where problems of the Departments were shared, academic as well as administrative.
3. **Research Activities** – In order to encourage more research activities, the College set up the Research Committee. One faculty member has since then applied for a MRP through the College Research Committee.
4. **CCTV** – As funds for this were not allocated in the College budget, the teachers themselves decided to raise the fund from their own donations and an amount of Rs 1.80 lakhs has been collected (this has to be verified).
5. **Extension of Girls Hostel** – A Chapel Hall has been constructed in the Valley View Girls' Hostel measuring approximately 20 ft by 30 ft.
6. **Community Extension Service** – A career guidance program was organised in the College in which Mr. Vikram Kalate, Superintendent of Police Mokokchung and Mr. Akok Walling Associate professor were the resource persons.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

The College has many good practices but it considers the following two as among its best practices.

1. Best Practice 1 – Student Welfare Fund (Annexure II)
2. Best Practice 2 – Student Internal Assessment (Annexure III)

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

The College tries to bring the environment and its problems into the student's consciousness by adopting these measures.

1. **Tree Plantation** – This is a regular feature of the College. To the extent possible, the College plants a few hundred tree saplings each year, made available by the Forest Department. A day is set aside for this purpose and students and faculty/staff participate with great enthusiasm.
2. **Environmental Awareness** – To create awareness about the environmental pollution and the use of plastic disposables, the Department of Geography has made a giant globe of the earth from discarded plastic bottles and put it up in a place where it can be seen by all – thus driving home the message that the earth and its inhabitants generated too much waste.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Nil

8. Plans of institution for next year 2014

- 1. Infrastructure:**
 - a. Designing Master Plan of College
 - b. Installation of water pipes in three hostels namely, Nathan, Valley View and Cool Creek.
 - c. Installation of CCTV in the campus
- 2. Academic:**
 - a. Designing CBCS course/syllabi
 - b. Teachers' Orientation for re-accreditation on 17th May 2014-05-07
- 3. Re-accreditation**

Name: Dr. I. Wati Imchen

11/08/2014

Signature of the Coordinator, IQAC

Name : Ms. Chubayangla

11/08/2014

Signature of the Chairperson, IQAC

_____*_*_*_____

Annexure- 1

Academic calendar FAZL ALI COLEGE

TENTATIVE ACADEMIC CALENDAR for 2013

Week	Period	Activity	Sem 2 Quarters	Sem 1 & 3 Quarters	BSc III Year Quarters	BA III Year Quarters
1	Jan 01 – Jan 18	Winter Vacation				
3	Jan 19 – Jan 26	Jan 19, College reopens, Sem 2 admissions & classes commence	Qtr 1			
4	Jan 28 – Feb 02		Qtr 1			
6	Feb 04 – Feb 09		Qtr 1			
7	Feb 11 – Feb 16		Qtr 1			
8	Feb 18 – Feb 23		Qtr 2			
9	Feb 25 – Mar 02		Qtr 2			
10	Mar 04 – Mar 09	University Exams (Old Course) Commence	Qtr 2			
11	Mar 11 – Mar 16		Qtr 2			
12	Mar 18 – Mar 23		Qtr 2			
13	Mar 25 – Mar 30		Qtr 3			
14	Apr 01 – Apr 06	University Practical Exams commence	Qtr 3			
15	Apr 08 – Apr 13		Qtr 3			
16	Apr 15 – Apr 20		Qtr 3			
17	Apr 22 – Apr 27		Qtr 4			
18	Apr 29 – May 04	BA III/BSc III Admissions	Qtr 4			
19	May 06 – May 11	BA III/BSc III Admissions & Classes Commence	Qtr 4		Qtr 1	Qtr 1
20	May 13 – May 18	Sem 1 Admissions & classes commence	Qtr 4		Qtr 1	Qtr 1
21	May 20 – May 25	Sem 2 Exams commence (Tentative)			Qtr 1	Qtr 1
22	May 27 – Jun 02				Qtr 1	Qtr 1
23	Jun 03 – Jun 08				Qtr 1	Qtr 1
24	Jun 10 – Jun 15				Qtr 1	Qtr 1
25	Jun 17 – Jul 13	Summer Break / Semester Break				
29	Jul 15 – Jul 20	All Classes resume		Qtr 1	Qtr 1	Qtr 2
30	Jul 22 – Jul 27			Qtr 1	Qtr 1	Qtr 2
31	Jul 29 – Aug 03			Qtr 1	Qtr 2	Qtr 2
32	Aug 05 – Aug 10			Qtr 1	Qtr 2	Qtr 2
33	Aug 12 – Aug 17			Qtr 2	Qtr 2	Qtr 2
34	Aug 19 – Aug 24			Qtr 2	Qtr 2	Qtr 2
35	Aug 26- Aug 31			Qtr 2	Qtr 2	Qtr 3

36	Sep 02 – Sep 07			Qtr 2	Qtr 2	Qtr 3
37	Sep 12 – Sep 14	BA III Midterm Exams		Qtr 3	Qtr 3	Qtr 3
38	Sep 16 – Sep 21	BA III Midterm Exams		Qtr 3	Qtr 3	Qtr 3
39	Sep 23 – Sep 28	Classes Resume (BA III)		Qtr 3	Qtr 3	Qtr 3
40	Sep 30 – Oct 05			Qtr 3	Qtr 3	Qtr 3
41	Oct 07 – Oct 12			Qtr 3	Qtr 3	Qtr 3
42	Oct 14 – Oct 19			Qtr 4	Qtr 3	Qtr 3
43	Oct 21 – Oct 26			Qtr 4	Qtr 3	Qtr 3
44	Oct 28 – Nov 02			Qtr 4	Qtr 4	Qtr 4
45	Nov 04 – Nov 09			Qtr 4	Qtr 4	Qtr 4
46	Nov 11 – Nov 16			Qtr 4	Qtr 4	Qtr 4
47	Nov 18 – Nov 23	First/Third Semester Exams commence (Tentative)			Qtr 4	Qtr 4
48	Nov 25 – Nov 30				Qtr 4	Qtr 4
49	Dec 02 – Dec 07				Qtr 4	Qtr 4
50	Dec 09 – Dec 31	Semester Break till mid- January2014				

Date:

Sd/-

(Kuholi Chishi)

Principal

Note:

1. For BA/BSc III, Q3 and Q4 need to be adjusted to take into account College Week/Puja Break.
2. For Sem 3, Sem 1, we also need to adjust for Puja/College Week in Q3 and Q4, keeping in mind the deadline for submitting internal assessment to the Univ.

FAZL ALI COLEGE

TENTATIVE ACADEMIC CALENDAR for 2014

Week	Period	Activity	Sem 2 & 4 Quarters	Sem 1 & 3 Quarters	BA III Year/ BSc III
1	Jan 01 – Feb 01	Winter Vacation, Sem 2 & Sem 4 Admissions			
6	Feb 03 – Feb 08	Feb 03, College reopens, Classes Commence	Qtr 1		
7	Feb 10 – Feb 15	BA/BSc (OC) exam commences (Feb 14)	Qtr 1		Exam
8	Feb 17 – Feb 22		Qtr 1		
9	Feb 24 – Mar 01		Qtr 1		
10	Mar 03 – Mar 08	BA II/BSc II (OC) theory exam ends (Mar 8)	Qtr 2		
11	Mar 10 – Mar 15	BA/BSc I/III (OC) theory exam ends (Mar 13) BA II/BSc II Practical exam commences	Qtr 2		Prac Exam
12	Mar 17 – Mar 22	BA III/BSc III Practical exam commences	Qtr 2		
13	Mar 24 – Mar 29	BA III/BSc III Practical exam ends	Qtr 2		Exam ends
14	Mar 31 – Apr 05		Qtr 3		
15	Apr 07 – Apr 12		Qtr 3		
16	Apr 14 – Apr 19		Qtr 3		
17	Apr 21 – Apr 26		Qtr 3		
18	Apr 28 – May 03		Qtr 4		
19	May 05 – May 10		Qtr 4		
20	May 12 – May 17		Qtr 4		
21	May 19 – May 24		Qtr 4		
22	May 26 – May 31	Semester Exam Commences (Tentative)			
23	Jun 02 – Jun 07	Semester Exam Ends (Tentative)			
24	Jun 09 – Jun 14	Semester Break, Admission of New Students			
25	Jun 16 – Jun 21	Semester Break			
26	Jun 23 – Jun 28	Semester Break			
27	Jun 30 – Jul 05	Semester Break, Admission of Old Students			
28	Jul 07 – Jul 12	All Classes Commence		Qtr 1	
29	Jul 14 – Jul 19			Qtr 1	

30	Jul 21 – Jul 26			Qtr 1	
31	Jul 28 – Aug 02			Qtr 1	
32	Aug 04 – Aug 09			Qtr 1	
33	Aug 11 – Aug 16			Qtr 2	
34	Aug 18 – Aug 23			Qtr 2	
35	Aug 25 – Aug 30			Qtr 2	
36	Sep 01 – Sep 06			Qtr 2	
37	Sep 08 – Sep 13			Qtr 2	
38	Sep 15 – Sep 20			Qtr 3	
39	Sep 22 – Sep 27			Qtr 3	
40	Sep 29 – Oct 04			Qtr 3	
41	Oct 06 – Oct 11			Qtr 3	
42	Oct 13 – Oct 18			Qtr 3	
43	Oct 20 – Oct 25			Qtr 4	
44	Oct 27 – Nov 01			Qtr 4	
45	Nov 03 – Nov 08			Qtr 4	
46	Nov 10 – Nov 15			Qtr 4	
47	Nov 17 – Nov 22			Qtr 4	
48	Nov 24 – Nov 29	Semester Exam Commences (Tentative)			
49	Dec 01 – Dec 06	Semester Exam Ends (Tentative)			
50	Dec 08 – Dec 31	Semester Break			

Sd/-
(Chubayangla)
Principal

Annexure II

Best Practice No 1

1. Title – Student Welfare Fund

2. **Goal** – The aim of this scheme is to give financial support to needy students during the course of their study in the College. The College has put away an amount of Rs 11 lakhs as Fixed Deposit and the interest from this corpus is used to fund the Welfare Scheme, to the extend possible with the limited resources available.
3. **Context** – The challenge is to identify the students who are truly needy and not having relatives who can support their studies with financial support, as the fund available is quite meagre. The other problem is to raise funds to contribute to the corpus available.
4. **Practice** – Notification is given at the beginning of each academic session for students desiring to avail of this scheme. Following this, a personal interview of the student is held with members of the Welfare Committee where the personal family details and background, monetary problems, family condition etc are ascertained. Having identified the needy ones, their requirements are then studied and decision is taken as to whether to grant them monthly stipend or pay their mess fees or give them book grant. Often because of the large number of applicants, only half the mess fees can be paid, yet this is also a relief to parents/relatives whose financial burden is eased somewhat.
5. **Success** – The scheme is successful because under this scheme, students can buy books or get a stipend/mess fee. Thus the possibility of their dropping out due to financial hardship is considerable lessened.
6. **Problems** – The main problem is the corpus fund. As the College does not have much funds to spare, the corpus does not grow much and with more applicants each year, the funds available grows less and less per year per student. Thus, the committee tries to identify those who desperately need financial help from those who have financial problems and measures are taken accordingly.
7. **Notes** – None

8. Contact Details

Name of the Principal	: Ms Chubayangla
Name of the Institution	: Fazl Ali College, Mokokchung
City	: Mokokchung
Pin Code	: 798601
Accredited Status	: B
Work Phone	: 0369-2226382
Fax	: 0369-2226382
Website	: fac.net.in
e-mail	: principal@fac.net.in
Mobile	: 9436439366

Annexure No III

Best Practice No 2

1. Title of the Practice - Student Internal Assessment

2. **Goal** – The aim of the policy is to assess the student in all areas of learning and skills.
3. **The Context** – The most common method is to assess the student's learning outcome by way of conducting written exams. Often, this does not take into account other skills such as verbal/communicative skills and analytical skills. The College's internal assessment policy takes into account all these aspects of a student's learning.
4. **The Practice** – The semester is divided into 4 quarters and assessment reports are submitted regularly at the end of each quarter. Weightage is given equally on 3 categories: class tests, assignment writing and oral/seminar presentation. The last 2 categories takes into account learning skills that otherwise are not taken into account by semester examinations; thereby an all-round development of the student's learning is facilitated. The University rules allot 30 marks for internal assessment; hence this 30 is divided equally between the 3 categories as mentioned above.
5. **Evidence of success** – No hard data can be produced/presented to describe the progress of overall learning of students by this method as compared to without, since University exam outcomes are based on the written exam only. However, most students have performed well in internal assessments by the above method and we believe, in the semester exams too.
6. **Problems encountered** – The only problem is to conduct viva/seminars for hundreds of students in each paper during the short time of 1 semester available. An often oral presentation by students is limited to about 5 minutes. This is not desirable but time constraint limits this as the only workable way. However, as this is meant to encourage development of verbal skills in the students, this is not a wasted effort.
7. **Notes** – The College has been following this system since the semester system was introduced in 2012. However, due to the problem of conducting oral presentation for all students, the College has made the oral presentations optional for those subjects with large enrollment but honours subjects are not exempt as they have smaller enrollment. As almost all students opt for one honours subject or the other, each student still gets the opportunity to give oral presentations and yet keep the problem of numbers within manageable limits.

8. Contact Details

Name of the Principal	: Ms Chubayangla
Name of the Institution	: Fazl Ali College, Mokokchung
City	: Mokokchung
Pin Code	: 798601
Accredited Status	: B
Work Phone	: 0369-2226382
Fax	: 0369-2226382
Website	: fac.net.in
e-mail	: principal@fac.net.in
Mobile	: 9436439366