

The background is a light blue gradient with several realistic water droplets of various sizes scattered across the surface. The droplets have highlights and shadows, giving them a three-dimensional appearance.

IQAC MEETING

9TH FEBRUARY 2022

AGENDAS

1. PEER TEAM VISIT PREPARATION
2. REGISTRATION UNDER UNNAT BHARAT ABHIYAN (UBA)
3. REGISTRATION UNDER NATIONAL ACADEMIC DEPOSITORY (NAD)
4. SETTING UP COLLEGE CBCS BOARD AS MANDATED BY NAGALAND UNIVERSITY
5. NEW PROSPECTUS FOR NEXT ACADEMIC SESSION UNDER CBCS
6. TRAINING TO MINISTERIAL STAFF ON CBCS
7. WORKSHOP FOR ASSISTANT PROFESSORS ON PBAS AND API (UGC 2010 GUIDELINES & NAGALAND HIGHER EDUCATION SERVICE RULES 2015)
8. APPOINTMENT OF NEW IQAC COORDINATOR
9. ACTION PLAN 2021-22
10. OTHERS

PEER TEAM VISIT PREPARATION

- **MOCK PEER TEAM (RESOLVED ON 28TH SEPTEMBER 2021)**

A MOCK PEER TEAM VISIT WILL BE CONDUCTED FEW DAYS AHEAD OF THE NAAC PTV. THE FOLLOWING ARE SHORTLISTED:

- a. DR. VISAKHONU HIBO, PRINCIPAL, JAPFU CHRISTIAN COLLEGE
- b. DR. JAMEDI, ASSISTANT PROFESSOR, DIMAPUR GOVERNMENT COLLEGE

OTHERS

- ALUMNI
- PARENTS
- ROOM FOR PEER TEAM
- CULTURAL PROGRAM
- WORK DISTRIBUTION

IQAC Meeting Minutes held on 24th March 2022

Time: 3:00 PM

Venue: Conference Hall

1. Dr. Lanurenla, Coordinator IQAC welcomed members into the meeting.
 - The following agendas were discussed and approved:
 1. VPs office will be the control room where all communications and emergencies issues will be addressed. Mr. Mesutoba and Ms. Bendangsenla will be the Coordinators of the Control Room.
2. **Day 0: Picking up and dropping Peer Team (3 people) from the Airport to the Hotel Room and vice-versa.**
 - 2.1. The following teachers will be incharge of picking and dropping the PT
Mr. Chiratho Nyuwi, Mr. Phyobenthung, Mr. P Tiatemsu, Ms. Adangla Changkija, Ms. Imsunaro Ao and Mr. Imsuyanger, Ms. Helen Jamir. Three Vehicles are to be arranged for the pick-up and dropping.
 - 2.2. Ms. Adangla Chankija and Ms. Imsunaro Ao to arrange lunch for the PT and entourage during pick up and dropping.
 - 2.3. Mr. P Tiatemsu is entrusted to inform the District Administration regarding the PT pick-up date from Jorhat Airport till the hotel room in Mokokchung for entry into Nagaland.
 - 2.4. Medical Department will be informed by the College authority for any medical emergencies.
 - 2.5. To welcome the PT in the Hotel, the following members will be there: Principal, Vice Principal, Coordinator IQAC, Mr. Mesutoba, Mr. Kevezai, Mr. Lanungsang. Hospitality Team also to be there to look after the refreshment for the PT.
 - 2.6. Covid Task force team to arrange for covid related protection/items.
 - 2.7. Four flex banners to be put up for the visit for which Mr. Benrithung will take care.
3. **Day 1: PTV to the college**
 - 3.1. Mr. Kevezai to Collect soft copies/hard copies of Departments Report and upload in IQAC PC for ready presentation on the 1st of April.

- 3.2. All Departments are to keep ready with their presentation and other relevant documents.
- 3.3. IQAC members, Minister HE, all legislators of Mokokchung District, Director HE, Stakeholders, Governing Bodies to be invited for the Luncheon Meeting at 13:00 Hours on 5th April.
- 3.4. Three file covers with traditional motifs to be ordered for the team
- 3.5. Mr. Kevezai and Mr. Lanunungsang to escort the PT from their hotel to the college throughout their stay.
- 3.6. College Administration will ensure that the approach road to College is not dusty during the two days visit.
- 3.7. Principal and Teachers with some staff will receive the Peer Team in the college gate.
- 3.8. NCC students to escort the PT.
- 3.9. All teachers and students to wear traditional attire on 6th April (second day).
- 3.10. Principal to meet the District Administration and request them to host dinner on 5th April (First Day). Principal, VP, Coordinator and all HoDs to be part of the dinner programme.

Day 2: PTV

1. Once we know the PT members, Coordinator to contact the PT and ask whether they will be interested in sight-seeing for which Alumni Association will take care of it. In case sight-seeing is not possible, will request Alumni to sponsor for Dinner (Day 2) in the Hotel. Internal Alumni Committee to coordinate with the Alumni Association in this regard.
2. For Exit Meeting
 - Coordinator to chair the meeting
 - Give time to three of the PT for short comments.
 - Mr. John and Dr. Benrithung to design the programme for the exit meeting.

Others:

1. During the two-day visit, Teachers are to ensure that students are within the college campus and not loitering outside the gate.
2. Visit to facilities:

Principal suggested improving facilities in the Boys Hostel. IQAC Members to visit all the facilities in the college and suggest rooms for improvement.

3. Invite some students from the hostels for the cultural programme. This aspect will be taken care of by the Hostel Wardens.

FAZL AII COLLEGE
MOKOKCHUNG: NAGALAND

IQAC Meeting Minutes

Date: 10 May 2022

Venue: IQAC Office

Time: 12:30 PM

1. Principal chaired the meeting and welcomed all members present.

The Following Agendas were discussed and approved by the House:

2. Principal informed the house regarding the outcome of the CUET meeting held in Kohima with Nagaland University Officials and State Government Officials wherein it was decided that the State Govt will write to the UGC for exemption of Nagaland state for CUET this year as the state is under-prepared to prepare for the test.
3. Principal informed regarding a letter received from Directorate of School Education for constitution of Institutional Development Plan (IDP) in line with NEP-2020. In this regard, the following members are appointed for the same:
 - Principal (Convenor)
 - Vice Principal, Member
 - Dr. Phyobenthung, Member
 - Mr. Watitoshi, Member
 - Ms. Talisenla, Member
4. Review of the composition of IQAC: (see table)
5. Reshuffling of Members in Various Committees: (see table)
6. Continuation of digitization: Issues and Challenges
 - 6.1. House opined that digitization needs to be continued and, in this regard, the non-teaching staff needs to be trained.
 - 6.2. The Office will request Mr. Lanunungsang to make an app for online admission.
7. Since all candidates nominated for the post of new IQAC Coordinator refused to take the post due to various reasons, Dr. Lanurenla suggested it will be better if the college

streamline a process whereby, one among Associate Professor with more than 5 years of service becomes Coordinator, IQAC.

8. Dr. Lanurenla encouraged the house to take the opportunity and work diligently for the welfare of the college. In this way, the time given to the college will be an enriching experience.
9. Principal requested Dr. Lanurenla to continue till the time a new IQAC Coordinator is appointed.

Members Present:

1. Dr. Temjenwabang, Principal
2. Mr. P. Tiatemsu
3. Dr. Lanurenla
4. Ms. Bendangsenla
5. Ms. I Narola Imchen
6. Ms. Talisenla
7. Dr. Imcharenla
8. Dr. Lendina
9. Ms. K. Hanako Jamir
10. Ms. Yashikala Jamir
11. Mr. L. S. Vinod Kumar
12. Mr. Mesutoba
13. Dr. Tsukjemchila Imchen
14. Dr. E. Benrithung Patton
15. Ms. Tiarenla Aier
16. Dr. Adangla Changkija
17. Dr. Temjennaro
18. Mr. Kevezai Tureng

The following Teaching/Non-Teaching Staff are appointed/re-nominated for various Committees/Cells with immediate effect.

SL.NO	COMMITTEES/CELLS/CLUBS	NAME OF THE STAFF	REMARKS
1	Red Ribbon Club	Ms. I. Yashikala Jamir- Nodal Officer Dr. Aolemla Pongen Dr. B. Imnawapang Longkumer Ms. Sentibenla Aochen	
2	NCC/ANO & CTO	Ms. Leremongla (Girls) ANO Dr. Imliwati Longkumer (Boys) CTO	
3	NIRF & AISHE	Dr. Phyobenthung- Nodal Officer Dr. Bendanginla IQAC Coordinator	
4	Carreer Guidance/Councelling Cell	Dr. Ziu Ziu Iheilung- Convenor Mr. Chubazenba Imsong Ms. Lireni T. Tsanglao Ms. Limasenla Y Jamir Ms. Amongla N Jamir	
5	College Disciplinary Committee	Dr. Imcharenla- Convenor Ms. Maongienla Ms. Talisenla Mr. S Imkongtiba Longkumer Mr. Chiratho M. Nyuwi Mr. Nokmarenba (On Study Leave) Ms. Nungshipokla Mr. Watitoshi Ao Students' Advisory Committee Members	
6	Students' Advisory Committee	Mr. Mesutoba Ao- Convenor Mr. Imkongtiba Ms. Leremongla Mr. Nukshimoa	

7	Creative Arts Committee	Department of English Department of Economics FACSU	
8	Campus Ambassador/Nodal Officer	Ms. Yashikala Ao Jamir- Nodal Officer Ms. Tainu L. Khamniungan, BA 4 th Sem Mr. Salonger Jamir, BA 4 th Sem	
9	Students' Welfare Committee	Mr. L. S. Vinod Kumar- Convenor Principal- Ex-Officio Vice- Principal- Ex-Officio Dr. Temjensangla Pongener Mr. P. Tiatemsu Mollier Dr. Imcharenla	
10	Hostel Committee	Ms. Leremongla- Convenor Dr. Ziu Ziu Iheilung Mr. P. Tiatemsu Mollier Mr. Kushemyimjong Chang	Wardens of the Four Hostels
11	Swachh Bharat Abhiyan	Mr. Chiratho- Convenor Ms. Repabenla Mr. Mesutoba Ms. Merenlemla Jamir Mr. Nokmarenba (on study leave) Mr. Kushemyimjong HA Ms. B. Narola, LDC	
12	Library Advisory Committee	Mr. Mesutoba- Convenor Principal - Ex-Officio Vice Principal- Ex-Officio Librarian, FAC- Ex-Officio Deputy Librarian, NU, Lumami District Culture Officer, Mkg	

		Mr. Imsuyanger Ms. I. yashikala Jamir Mr. N. John Kuotsu	
13	Awards Committee	Dr. Adangla Changkija- Convenor Principal- Ex-Officio Dr. Temjennaro Jamir Ms. Imlinungla Ms. Amongla N. Jamir	
14	Internal Complaint Committee (ICC) and Sexual Harassment of Women Employees and Students	Ms. Narola Imchen- Convenor Ms. Hanako Jamir Dr. Bendanginla Ms. I. Yashikala Jamir Ms. C. Narola (Typist) Ms. Nungsangpokla (Steno)	
15	RUSA	Principal- Chairperson Dr. R. Bendangtemjen- Coordinator Vice Principal HA Dr. Tsukjemchila Imchen Dr. Imlinichet Imchen Ms. Naomi (On Study Leave)	
16	Disaster Management Committee	Department of Geography	
17	NSS	Mr. Nukshimoa- Program Officer Dr. Imlinichet Imchen- Program Officer	
18	Information & Publicity and Videography & Photography Cell	Dr. E. Benrithung Patton- Convenor Ms. Machileule Hau Ms. Yashikala Jamir Mr. Nyanthung N. Ngullie Dr. Imlinichet Imchen Mr. Molunglemba	

		Mr. S. Imkongtiba Mr. Imsuyanger Mr. Lanunungsang	
19	Seminar Committee	Dr. Bendanginla- Convenor Dr. Aotemshi Ms. Temjeninla Tia Ms. Katikala	
20	College Advisory Committee	Deputy Commissioner, Mokokchung- Chairperson Principal, FAC- Secretary Superintendent of Police, Mkg University Nominee President, FACTA President, Ao Senden President, Watsu Mungdang Dr. Imtiwati Jamir, Faculty Representative Ms. Helen Jamir Dr. Abhijit Borah IQAC Coordinator	
21	Mentoring Committee	Department of Geography	
22	Uniform Committee	Mr. P. Tiatemsu Mollier- Convenor Dr. Adangla Chankija Ms. Temjensangla Pongener Mr. Chiratho Mr. Kethosilhu Meyase FACSU Representative	
23	RTI and Legal Cell	Department of Political Science Principal- PIO Vice Principal- APIO Mr. E. Benrithung Patton- Nodal Officer	

24	Laboratory Development Committee	Ms. I. Narola Imchen- Convenor Dr. Tsukjemchila Imchen Ms. Hanako Jamir Mr. Limaakum Mr. N. John Kuotsu Dr. Ziu Ziu Iheilung	
25	Construction cum Development Committee	Principal- Convenor Vice- principal- Secretary IQAC Coordinator RUSA Coordinator Mr. Mesutoba HA Mr. Ajungba, UDA Er. Sanen, Assistant Engineer (NU) Er. Chubatoshi, Assistant Engineer (PWD) Alumni President Chairman, Chuchuyimpang Village Council Chairman, Mokokchung Village Council	
26	Light and Sound System	Mr. Temsunungsang Aier- Convenor Mr. Nyanthung N. Ngullie Mr. Zuluwati, Peon	
27	College Website Management	Mr. N. John Kuotsu- Convenor Dr. Elizabeth Imti Dr. Imlinichet Imchen Mr. Imsuyanger Aier Ms. Imwapangla Imsong Mr. Lanunungsang	
28	Games & Sports Committee	Physical Instructor- Convenor Mr. Limaakum Mr. S. Imkongtiba Longkumer	

		Dr. B. Imnawapang Longkumer Ms. Lireni Tsanglao Mr. Temsunungsang	
29	Research Development Committee	Dr. E. Benrithung- Convenor Principal- Ex-Officio Dr. Imcharenla Dr. Adangla Changkija Dr. J. Limainla Ao Dr. Imnawapang Longkumer Mr. P. Tiatemsu Mollier Mr. Chubazenba imsong	
30	UGC Committee	Dr. R. Bendangtemjen- Nodal Officer HA	
31	Cultural Committee	Mr. Kevezai Tureng- Convenor Ms. Toshisangla- Co-Convenor Dr. Lendina Mr. Kushemyimjong Chang Ms. Repabenla Ms. Lireni Tsanglao Mr. Molunglemba Ms. Moajungla Ms. Merenlemla FACSU, General Secretary FACSU, Social Service Secretary	
32	Child Care Centre	Ms. Imlinungla- Convenor Ms. Toshisangla Ms. Katikala	
33	Internal Alumni Committee	Ms. Tiarenla Aier- Convenor Ms. I Yashikala Jamir	

		Ms. Temjensangla Pongener Dr. Lanurenla Ms. Temjeninla Tia Ms. Katikala- Secretary	
34	Internal Committee for the Students with Disabilities	Dr. Phyobenthung- Convenor Ms. Leremongla Ms. Sentibenla Mr. Vinod Kumar Mr. Tongpangnoba, LDA	
35	Eco Club	Ms. Temjensangla Pongener- Convenor Ms. Moajungla Dr. Imlinichet Ms. Imwapangla Mr. Temsunungsang Aier Student Representatives- 2 Nos	
36	FAC Journal	Dr. Phyobenthung- Chief Editor Dr. R. Bendangtemjen Dr. Elizabeth Imti Dr. Alimenla Mr. P. Tiatemsu Ms. Bendangsenla	
37	Feedback Monitoring Cell	IQAC Coordinator- Convenor Dr. Lanurenla Ms. Bendangsenla Mr. Jnanendra Sharma	
38	Internal Audit Committee	Mr. L. S. Vinod Kumar- Convenor Ms. Talisenla HA	
39	System & Information Committee	Mr. N. John Kuotsu- Convenor Mr. Lanunungsang	

		Mr. Kethosilhu Mr. Molunglemba	
40	Finance Committee	Principal- Convenor IQAC Coordinator Accountant, FAC RUSA Convenor UGC Convenor Dr. Imlinichet Imchen	
41	Drama Club	Department of English	
42	FACSU Election Committee	Mr. Mesutoba- Convenor Ms. Talisenla Dr. E. Benrithung Patton Dr. Imlinichet Imchen Mr. Nikshimoa Ms. Leremongla Dr. Imliwati Longkumer Mr. N. John Kuotsu Mr. Lanunungsang	
43	Students Assessment Committee	Mr. Watitoshi Ao- Convenor Mr. Thejatsizo Mr. Maongtemjen, LDA	
44	Event Management	Ms. Bendangsenla- Convenor Dr. Tsukjemchila Mr. P. Tiatemsu Ms. Imwapangla Ms. Sashikokla Dr. Imliwati Longkumer	
45	Property Committee	Principal HA Mr. Zuluwati	

46	Museum & Kitsungriju	Department of History Department of Ao	
47	IQAC	Principal- Chairperson Vice- Principal Coordinator All HoDs Dr. Temjennaro- Member Dr. Imliwati Longkumer- Secretary Dr. E. Benrithung Patton- Treasurer Dr. Lendina Mr. P. Tiatemsu Mollier Ms. Bendangsenla Mr. Kevezai Tureng Mr. Watitoshi Mr. Thejatsizo Mr. Kethosilhou Mr. Kushemyimjong Ms. Sentibenla <ul style="list-style-type: none"> • Mr. John N. Kuotsu- Documentation Officer • Ms. Yashikala Jamir Ao- Documentation Officer • Deputy Commissioner Mkg- Representative from Administration • Additional Director, Higher Education- representative from Management • President, Ao Senden- Representative from Stakeholder 	Dr.Lanurenla will continue as the Coordinator,till the time a new Coordinator is appointed

		<ul style="list-style-type: none"> • Mr. M. B. Longkumer- Representative from Employers • General Secretary, FACSU- Representative from Students • President Alumni Association- Alumni Representative • FAC Campus Union President: Local Society Representative 	
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MEETING MINUTES

Dated the 8th of August 2022.

Time: 03:00 PM

Place: Conference hall, FAC.

1. The principal welcomed all the IQAC members present and congratulated them for achieving 'A' grade in the recently concluded NAAC accreditation. He also mentioned that the meeting was convened in order to plan and finalize the thanksgiving program for the said achievement.
2. The coordinator IQAC welcomed the new principal and mentioned that all the members are eager to work with him under his leadership. She also mentioned that FAC had one of the best online teaching experiences during the Covid lockdown because of the help of some techno savvy faculty members.
3. The tentative program for the thanksgiving event was also shared by the convener wherein the members were requested to suggest names for the different items in the program.
4. During the discussion, Mr. Kevezai Tureng, Asst. Prof. Dept. of philosophy was unanimously selected to be the leader of the program.
5. It was also agreed that all the students will be included during the thanksgiving program.
6. The budget for the program was fixed at Rs. 2,50,000/- (Rupees Two Lakh fifty thousand only).
7. The date for the program was tentatively fixed on 26th August 2022 at 1:00 PM in the college auditorium.
8. The tentative program layout with work distribution and budget that has been agreed upon during the meeting is tabulated as follows: -
 - i. Chairperson: Mr. Kevezai Tureng
 - ii. Invocation: Rev. Lima Lemdur, Pastor Union Church, FAC Campus
 - iii. Welcome Address: Dr. I Wati Imchen., Principal FAC
 - iv. Special song: Ao Department
 - v. The road to 3rd Accreditation: Coordinator
 - vi. Thanksgiving Enunciation: Dr. Temjenwapang Longkumer (Former Principal)
 - vii. Speeches:
 - viii. Thanksgiving Prayer: Rev. Dr Mar Pongen, Executive Secretary, ABAM.
 - ix. Invitation List: As per the acknowledgement list given to the press (Include former Principals & Vice Principals), Non-teaching staff, all students
 - x. Budget: 2,50,000/-
 - xi. Refreshment In-charge: HA & B. Narola UDA (Volunteers for Refreshment In-charge Student Advisory Body)
 - xii. Venue: (Auditorium)
 - xiii. Sound system in-charge: Sound Committee
 - xiv. Ushers/Reception in-charge: All HoDs
 - xv. Programme brochures and Invitation Card in-charge: Mr Thejatseizo Angami
 - xvi. Stage Volunteers: Sound Committee to select
 - xvii. Parking: Mr P Tiatemsu to communicate with the concerned authority.
 - xviii. Stage Arrangement: Ms. Sentibenla, Dr Aolemla, Dr Ziuziu Iheilung & Mr. Kushemyimjong Chang.

xix. *Seating arrangements In-charge: Mr Ajungba, Accountant*

xx. *Date: 26th August (Tentative)*

xxi. *Time: 1:00 PM*

9. The principal thanked all the members for their contribution and concluded the meeting with a mass prayer.

Recorder: Dr. Imliwati Longkumer, Secy. IQAC.

Members Present:

1	Dr. I Wati Imchen,	Principal & Chairman.	18	Ms. Sentibenla Aochen	Member
2	Ms. R. Arenla Aier	Vice Principal	19	Ms. Toshisangla	Member
3	Dr. Lanurenla	Coordinator	20	Dr. Temjennaro	Member
4	Dr. Imliwati Longkumer	Secretary	21	Dr. Adangla Changkija	Member
5	Mr. Kevezai Tureng	Member	22	Dr. Ziu Ziu Iheilung	Member
6	Mr. Mesutoba	Member	23	Mr. Kethosithu Meyase	Member
7	Ms. Amongla N Jamir	Member	24	Mr. Thejatseizo Angami	Member
8	Ms. I Narola Imchen	Member	25	Mr. L. S. Vinod Kumar	Member
9	Dr. Imcharenla	Member	26	Mr. Watitoshi Ao	Member
10	Ms. Talisenla	Member	27	Mr. P. Tiatemsu Mollier	Member
11	Mr. Kushimyimjong Chang	Member	20	Dr. Temjennaro	Member
12	Ms. Yashikala Jamir Ao	Documentation Officer	21	Dr. Adangla Changkija	Member
13	Mr. N. John Kuotsu	Documentation Officer	22	Dr. Ziu Ziu Iheilung	Member
14	Ms. Tiarenla Aier	Member	23	Mr. Kethosithu Meyase	Member
15	Mr. Limaakum	Member	24	Mr. Thejatseizo Angami	Member
16	Dr. Lendina	Member	25	Mr. L. S. Vinod Kumar	Member
17	Ms. Bendangsenla	Member	26	Mr. Watitoshi Ao	Member