Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**FAZL ALI COLLEGE**
Name of the head of the Institution	**T. Allong Tzudir**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**03692226382**
Mobile no.	**6009640359**
Registered Email	**iqac.fac@gmail.com**
Alternate Email	**principal@fac.ac.in**
Address	**Chuchuyimpang, Mokokchung**
City/Town	**Mokokchung**
State/UT	**Nagaland**
Pincode	**798601**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Semi-urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr. Lanurenla**
Phone no/Alternate Phone no.	**03692226382**
Mobile no.	**9402488006**
Registered Email	**iqac.fac@gmail.com**
Alternate Email	**iqac@fac.ac.in**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://fac.ac.in/AQARs/AQAR%202017-18.pdf

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.fac.ac.in/pdf/Academic_Calendar_2018.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B**	**2.29**	**2009**	**30-Sep-2009**	**29-Sep-2014**
2	**B**	**2.50**	**2015**	**14-Sep-2015**	**13-Sep-2020**

6. Date of Establishment of IQAC	**03-Nov-2006**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Recognition of University	**08-Sep-2018**	**3**

Subject Toppers on College Foundation day	1		
IQAC conducted Feedback from Students, Faculty and Staff on the Quality of Food in the College Canteen	20-May-2019 1		908
Inter-departmental Seminar on	18-Aug-2018 1		57
Inter-departmental Seminar on	07-Dec-2018 1		43
National Seminar on	22-Feb-2019 1		70
Departments conducted SWOT analysis and submit report	04-Mar-2019 1		68
Conducted Mentoring of non-accredited Colleges	27-May-2019 1		4
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Fazl Ali College	Vocationalization of Higher Education	RUSA	2018 365	4583333
Fazl Ali College	Infrastructure Grant	RUSA	2018 365	8312500
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	**6**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Interdepartmental Seminars are conducted 2. Maintains students' database 3. Manages Students' Welfare Fund 4. IQAC conducted Students' feedback, Alumni feedback, teachers feedback, Feedback on College Canteen 5. IQAC conducted Departmental SWOT analysis.

6. IQAC encourages publication of the FAC Journal to promote research 7. Encourages departments to conduct invited talks, lectures, workshops, seminars at departmental level according to the needs of the department. 8. IQAC purchased 2 more PA cum Lectern System to be used in big classrooms. 9. IQAC purchased LCD projectors for classrooms.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
Student Support and Programme: Awareness Seminar on HIV/AIDS to be organised by Red Ribbon Cell Career Guidance Seminar To organise a cultural Programme by students. To have more invited Lectures/ Talks To bring out a Literary Newsletter for Students Organise Environment Awareness Programmes Reports of students lacking interest in class activity to be communicated to their parents by the mentors Each department to solve previous semester's questions/important questions and submit to the library Debates and speech contest to be conducted thrice per year An Alumni Tracking System to be established	Completed
Teachers' Progression: Shifting, Expansion and Renovation of Departmental Offices and enhancement of facilities. To organise a workshops, seminars, conferences for teachers. It enabled teaching aids Talks on various academic topics to be given in schools around Mokokchung.	Completed
Non-teaching staff development: Shifting, Expansion and Renovation Non-teaching staff offices. Enhancement of furniture in the offices of non-teaching staff.	Completed
IT: To procure more computers and other IT equipments Install CCTV to capture Biometric records	Completed

Library: To procure more books To procure more books racks Carpeting of entire library and running water connection to be installed To procure four laptops for library so that students can have access to e-journals and e-books.	Completed

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14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
College Advisory Committee	21-Nov-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**No**

16. Whether institutional data submitted to AISHE:	**Yes**

Year of Submission	**2019**

Date of Submission	**28-Feb-2019**

17. Does the Institution have Management Information System ?	**Yes**

If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	**The College has a Student database for Management of information concerning their attendance and performance during the exams. The profile of each student is accessible through this database. In order to keep track of student attendance and academic performance, the teachers upload the attendance and marks of each student after every quarter of internal assessment. The system works out the percentage of attendance of each student as well as the total performance during the internal assessments. Students defaulting in attendance are given warning and prompted to improve the attendance.**

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Curriculum Planning The College divides one semester into 4 quarters of approximately 1 month duration each for the purpose of internal assessment. This is because during a semester period of 6 months, approximately one month is used in conducting exams and study leave period for students and another month is used for evaluation and semester break, leaving about 4 months for conducting classes. Internal assessments usually start after about a month of commencement of classes either in the form of class tests, assignments, open book test, seminar presentations, viva- voce, etc. In the second quarter, a rigorous mid-semester exam is conducted, lasting for about a week. This is done because it is felt that during class tests, the students do not get a feel of the exam – hence a full scale mid-semester exam is held. For internal assessments, the total mark allotted is 30 marks out of which 10 marks is for assignments/class tests and 20 marks are for the mid-semester exam. Feedback is given to students about their performance in the mid-semester exam or internal tests. The third quarter is the time for additional or make-up tests and for those students who meet the university norms for attendance (80%) and internal assessment (45%), they fill up the forms for the University exam during this time. The fourth quarter is usually spent not on assessments but in revision of courses or covering up the remaining courses just before the all-important semester exam conducted by the University. The University exam is for 70 marks and is a written exam for 3 hours. The question papers are set from outside the college but the evaluation of answer scripts is done within the college except for the 4th and 6th semesters where it is sent outside (to the University) for evaluation. The College maintains the lesson plans of each teacher in the library where it is accessible to students. Class tests are usually held in the College auditorium as the regular classrooms are too small to sit one student to a desk/bench as is the norm in exams. Class tests are usually notified about a week in advance by the teacher. Documentation For internal tests/assignments, the marks are uploaded to a centralized database server and printed copies are retained in the office, where it can be used for correction of errors in the entry, if any.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		

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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course

| Number of Students | 0 | 0 |

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	**radio Jocky, Teaching (Functional English)**	**4**
BSc	**Mushroom cultivation (Botany)**	**54**
BA	**Field Trip to Settsü Village (Sociology)**	**45**
BSc	**Field Trip to Yimchalu (Botany)**	**15**
BSc	**Field Project around Mokokchung Town (Geography)**	**28**
BSc	**Field Trip to Chuchuyimpang (Zoology)**	**36**
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	
Alumni	Yes
Parents	

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The questionnaires are distributed to the stakeholders which have to be submitted anonymously by the respondents. The authority along with IQAC analyses the strengths, weaknesses, opportunities and challenges, compiles them and take steps to overcome the weaknesses and challenges. In the case of students' feedback, teachers are also assessed whereby, the Principal has access to the name of the teacher assessed. If any teacher has scored low in the feedback mechanism, the particular teacher is appraised of his/her performance and necessary steps are taken to enhance one's performance. Likewise, positive feedback from students about a particular teachers serves as further encouragement to perform better in the teachinglearning process. In the case of Alumni and Teacher feedback, Google feedback forms were structured and responses submitted by the stakeholders anonymously.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	First Semester	300	360	298
BSc	First Semester	85	152	82
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	897	0	75	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
75	19	13	10	0	2
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The College has been using the student mentoring system for some years now. The students are divided among the teachers in groups of approximately 12 students to 1 teacher and students of a particular honours subject are preferentially allotted to teachers in the subject as their mentor. This ensures that the teacher is aware of their mentees' performance. The students are allotted to their mentors within the first month of their admission into the first semester and usually, the allotment is not changed during the course of their study. Usually, one day is set aside for the first meeting between mentor and mentees and after that, mentors fix the time and date of subsequent meetings. Normally, the interaction is confined to academic progress of the student or some information about college programmes and processes. In case of attendance defaulters, the student meets the authority (Vice Principal or Principal) in the presence of the mentor. Also if disciplinary issues occur with students, the mentor is intimated of the same

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
897	75	1:12

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
70	58	12	0	22

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr. Imtiwati Jamir	Associate Professor	Commendation Award for Public Services

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	BA	Even	25/04/2019	07/06/2019
BSc	BSC	Even	25/04/2019	07/06/2019
BA	BA	Odd	03/11/2018	12/11/2018
BSc	BSC	Odd	03/11/2018	12/11/2018

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

No major reforms have been done but the college maintains its policy of conducting internal assessments for 30 marks from the categories of assignment/viva/open book test/Seminar/etc for 10 marks and a midsemester exam for 20 marks.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The academic calendar is prepared at the beginning of each semester which carries information on division of the entire semester duration into quarters along with the tentative quarterly exams and tests. The University exam routines are not declared at the beginning of the semester yet an expected time of the exam in indicated in the academic calendar. In addition, regular college activities such as sports week, vacations, exam form filling up etc are included in the calendar.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://www.fac.ac.in/courses.html

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BA	BA	sixth semester	172	112	65

BSC	BSc	sixth semester	50	40	80

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

Not Done during the assessment year

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	60	Lokniti	3	3
Minor Projects	60	Lokniti	2	2
Minor Projects	730	UGC	1.5	0.65

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Not applicable	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)

International	Geography	1	0
National	Life Sciences	2	0
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Geography	1
History	1
[View File](#)	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
[View File](#)						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	1	20	0	0
Presented papers	1	0	0	0
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
'World Anti Child Labour Day'	NCC	2	13
Drama Club Street Play "Rumours"	APAT Mokokchung Police	3	10
[View File](#)			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	Nil	None	0

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Social media Awareness	APAT Mokokchung Police	Street Play on "Rumours"	3	10
National Voluntary Blood Donation Day	RRC IMDH	Blood donation by students	2	10
Summer Fest	MHSS NCC	Tent making	1	3
Independence day	District Administration NCC	Parade	2	20

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Summer School on Molecular Biology and Tissue Culture	15	Advanced Level Biotech Hub, Nagaland University	7

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year	
Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
5	4.86

4.1.2 – Details of augmentation in infrastructure facilities during the year	
Facilities	Existing or Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SOUL	Fully	2.0	2012

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	13876	1170000	98	58800	13974	1228800
Reference Books	1125	175060	8	7200	1133	182260

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	94	34	0	0	0	25	22	0	13
Added	10	0	0	0	7	0	0	0	3
Total	104	34	0	0	7	25	22	0	16

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content	
Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
10	8.56	5	4.86

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

There are more than 38 committees which assist the College authority to maintain and utilize physical, academic and support facilities in the best ways possible. The admission Committee assists in the admission process as well as maintaining the student database. The Uniform Committee takes care of making policies for student uniform as well as booking, purchase and dispatch of uniforms. The Development Committee takes care of all infrastructure development in the campus including hostels. The Sports Committee ensures participation of the students in sports and Creative Arts Committee ensure participation in Cocurricular activities. There are SOP(Standard Operating Procedures) for Laboratories, Hostels, Mentoring and Canteen which are uploaded in the institution website: 1. SOP for laboratory http://fac.ac.in/SOP/SOP_Labs.pdf 2. SOP for Cool Creek Hostel http://fac.ac.in/SOP/SOP_Cool_Creek_Boys_Hostel.pdf 3. SOP for Nathan Memorial Boys Hostel http://fac.ac.in/SOP/SOP_Nathan_Memorial_Boys_Hostel.pdf 4. SOP for two Girls Hostel http://fac.ac.in/SOP/SOP_Girls_Hostels.pdf

http://fac.ac.in/downloads.html

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	1. Students Welfare Fund 2. Various Awards Student Aids	19	128000
Financial Support from Other Sources			
a) National	1. Post Matric Scholarship Scheme Minorities 2. Post Matric Scholarship for ST	565	3955000
b)International	Nil	0	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Departmental mentoring activities related to career counselling and guidance for students	07/02/2018	1701	Mentoring Cell, Fazl Ali College
Motivational Talk	11/09/2018	908	Career Guidance Cell
Remedial Coaching initiated by Geography	11/02/2019	7	Department
Remedial Coaching initiated by Botany	11/07/2019	4	Department
Certificate on Mushroom Cultivation Course	22/01/2018	54	RUSA
Soft skill Development	12/07/2018	56	Functional English Lab
International Yoga Day	01/06/2018	30	NSS
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 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	Departmental mentoring activities related to career counselling and guidance for students	0	908	0	0
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 5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		

Name of organizations visited	Number of students participated	Number of stduents placed	Name of organizations visited	Number of students participated	Number of stduents placed
Nil	0	0	Nil	0	0
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2018	3	BA	Sociology	Nagaland University	MA
2018	5	BA	History	.St. Joseph University, Dimapur 2. Unity College, Dimapur 3. Nagaland University 4. IGNOU	MA
2018	6	BA	Economics	Nagaland University 2. St. Joseph University, Dimapur	MA
2018	1	BA	Political Science	Nagaland University	MA
2018	6	BA	English	NEHU Shillong 2. Nagaland University 3. IGNOU	MA
2018	5	BA	Education	Nagaland University 2. NIELET	MA
2018	3	BSC	Physics	Nagaland University	MSC
2018	4	BSC	Chemistry	Nagaland University	MSC
2018	7	BSC	Zoology	.Nagaland University 2. Graphic Era Dehradun	MSc Zoology MSc Micro Biology
2018	11	BSC	Botany	Nagaland University 2. Kohima Science College, Nagaland	MSc Botany (9) MSc EVS (3) MSc Botany (2)

| 2018 | 7 | BA & BSC | Geography | Nagaland University | MSC |

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	0

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Annual Sports Week FAC	Institutional	908
September Melange	Institutional	793
Freshers Day	Institutional	908
Parting Social	Institutional	908
Culture Day	Institutional	734

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Best Team	National	0	1	5	Team

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student Council of the college is an elected body and always joins hands with faculty members and college administration to ensure overall development of the college. Student Council organizes different cultural programmes to observe important days such as Annual Fresher's Day, September Melange, Annual sports Meet. The students Council also takes part in the district level to mark important occasions like "Republic Day", "Independence Day". General Secretary (GS) of the students' council is the member of governing body of the college. GS puts forward his/her suggestions and different issues related to the academic and administrative affairs of the college to the Head of the institution and to the IQAC. The Vice President of the Students Council is nominated by the Principal and problems faced by students are sometimes communicated to the college authority through Vice President of the students' council. There are students representative in IQAC, Creative Arts Committee, ECO Club, Legal Aid Cell, Cultural Committee, Magazine Committee, Drama Club

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

188

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

00

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. The College has different committees and cells which are assigned different tasks that promote participative management. There are 38 plus committees and clubs that ensures participation of faculty, staff as well as students in carrying out the different activities of the college. There is also a Journal Division that encourages and manages research activities of upcoming scholars within and outside of the College. 2. HOD meetings are conducted regularly in which policies regarding academic matters are discussed and decided collectively. Academic information is disseminated to faculty via their HODs. At the end of every session each committee is to present the report of the action taken/programmes organised in the faculty meeting and such reports are deliberated in the meeting for improvement.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Teaching and Learning	? Teaching and Learning It is the primary emphasis of the college. Innovative teaching/ learning practices are encouraged. Any kind of leave taken by any faculty is forwarded by the HOD. This prevents class cancellations. Student's attendance is notified monthly. This help in improving teaching and learning process. IT enabled teaching aids are employed by faculty to facilitate better learning and interest among students in the form of slide and audiovisual presentations. Faculty also adopt Research Based Pedagogical Tools (RBPT) to assign projects to students. Remedial classes are conducted for students carrying backlog.
Examination and Evaluation	? Examination and Evaluation In the present semester system under the affiliating University, there is internal and end semester university examinations. For internals, the college has different mechanisms such

	as class tests, assignments, seminars, projects, open book tests, etc. Except for the 4th and 6th semester examinations, all other examinations are evaluated internally. Retests and improvement tests are conducted for students. Personal attention is given to all students to perform better and improve upon their previous scores.
Research and Development	1. Research and Development: The College has a policy of encouraging research activities. For this a research committee is set up. This committee informs and guides faculty about upcoming research opportunities through a common platform which is the College infodesk@fac.ac.in 2. Departmental colleagues go extra mile to take the classes of the teachers going for research works as no substitute teachers are given. ? Laboratory facilities are made accessible for faculty who are interested in taking up individual as well as departmental research.
Library, ICT and Physical Infrastructure / Instrumentation	1. Library, ICT and Physical Infrastructure / Instrumentation: The College has a well setup library having a collection of more than 15000 books and 30 periodicals, which increases every year. The library committee monitors the development of the library. They demarcate budget every year for all the departments to suggest relevant books or departments are given the freedom to buy themselves. Almost all the departments have instituted departmental libraries. These libraries cater mainly to the honours students who face difficulty in finding reference books and journals. Teachers take extra step to purchase books and subscribe to journals so as to cater to the needs of their specific honours students. Certain departments contribute their answer script and question paper setting remuneration money to procure books for the departmental libraries. 2. ICT facility is provided in the library, classrooms and the offices. College Development Committee and RUSA Committee along with the Laboratory Committee maintain the infrastructure and instrumentation. New instruments are added to the lab to cater to students' needs
Human Resource Management	? Human Resource Management: For

	recruitment of teachers in various committees, the talent of the faculty is assessed by the authority and accordingly assigned. Prizes are given away to teachers who do not avail casual leave throughout the year. The authority also gives away commendations certificates to teachers whose students achieve toppers awards.
Admission of Students	Students Admission Committee is entrusted with the matters of students' admission. To attract meritorious students, spot admission is given to students having 1st division and above. Rest of the seats are filled by the other applicants according to the merit list prepared. Seats are reserved for the students of other boards/states.
Curriculum Development	? Curriculum Development Most members of the College are BUGS Members for different subjects. Some faculty are also members of BoS (Board of Studies) for Kohima Science College (autonomous).

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Examination	Students database is maintained for internal as well as external exams. Student attendance is also worked out in the same database

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Nil	Nil	Nil	0
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Monsoon: It's mechanism and	Nil	18/09/2018	18/09/2018	57	0

	weather analysis of Mokokchung District Dr.Bendangt emjen					
2018	Language testing and Evaluation: Designing test technique for integrated skills. Dr.Ziu Ziu Iheilung	Nil	07/12/2018	07/12/2018	43	0
2019	Writing Quality Research Papers: Preparation, Presentation and Production – Seminar Committee	Nil	22/02/2019	22/02/2019	70	0

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
National Workshop on Entrepreneurial Skills Development	1	11/10/2018	12/10/2018	2
One day workshop on Implementation of IPR in Academic Institutions Nagaland University	6	29/05/2019	29/05/2019	1
Fruit drying and production Organised by German Development	1	08/11/2018	09/11/2018	2

Agency, Department of Agriculture, Dimapur, Nagaland				
Mushroom Spawn Production Technology (AICRP) ICAR Campus	2	05/03/2019	07/03/2019	3
Workshop on Skill and Enterprenerial Development Nagaland University	1	25/07/2018	28/07/2018	4
Hands on Training, Workshop on Gene Cloning Protein Biochemistry, Structure Biology and Bioinformatics DBTNER Biotechnology, Mumbai	1	04/02/2019	15/02/2019	11
Skill to Enterprenurship The Next Level Biotech Park. St.Edmunds College, Shillong	1	12/03/2019	15/03/2019	4
Workshop on Skill and Enterprenurial Development of the Tribal Youth Nagaland University	1	25/07/2018	28/07/2018	4
Workshop on "Severe Weather Systems: Simulation and Forecasting"organised by Atmospheric Science Center, Department of Physics, Kohima Science College (Autonomous), Kohima	2	22/11/2018	22/11/2018	1

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):				
Teaching		Non-teaching		
Permanent	Full Time	Permanent	Full Time	
58	58	97	97	

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Nil	Nil	Students Welfare Fund

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The College conducts internal audit of all committees that are allocated budget during the academic session. The following committees are audited: 1. College Development Committee 2. Library Development Fund 3. Laboratory Development Committee 4. Hostel Committee 5. IQAC 6. Uniform Committee 7. Examination Branch 8. RUSA 9. Students' Welfare Committee Besides the internal audit, the College also undergoes external audit from Accountants General, Government of Nagaland.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
None	0	Nil
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6.4.3 – Total corpus fund generated

00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		Yes	IQAC
Administrative	No		Yes	IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

PTA has been established only in 2019

6.5.3 – Development programmes for support staff (at least three)

1. Shifting, Expansion and Renovation Nonteaching staff offices. 2. Enhancement of furniture in the offices of nonteaching staff. 3.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Preparation of AQARs 2. Infrastructure Development 3. Enhancement of IT IT enabled Teaching Aids

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes

b)Participation in NIRF	**Yes**
c)ISO certification	
d)NBA or any other quality audit	

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	**Inter-depart mental Seminar**	**18/08/2018**	**18/08/2018**	**18/08/2018**	**57**
2018	**Inter-depart mental Seminar**	**07/12/2018**	**07/12/2018**	**07/12/2018**	**43**
2019	**Inter-depart mental Seminar**	**22/02/2019**	**22/02/2019**	**22/02/2019**	**70**
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Debate on: Customary Laws are a Boon to Naga Society	**06/09/2018**	**06/09/2018**	**4**	**4**
International Women's Day	**08/03/2019**	**08/03/2019**	**40**	**20**

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Energy Savings due to 12 Solar Street Lamps in College 1.462

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	**Yes**	**0**
Provision for lift	**No**	**0**
Ramp/Rails	**Yes**	**0**
Braille Software/facilities	**No**	**0**
Rest Rooms	**Yes**	**0**
Scribes for examination	**Yes**	**0**

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to	Number of initiatives	Date	Duration	Name of initiative	Issues addressed	Number of participating

| 2019 | 1 | 1 | 21/02/2019 | 30 | Training in mushroom cultivation | Lack of a Training centre on Mushroom Cultivation in Mokokchung | 45 |

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
SOP for Hostels, Labs	17/09/2018	For the hostellers, certain rules and regulations are laid down for maintenance of discipline and code of conduct. for this the college has come up with SOPs for hostels. Labs also need to be free from disasters and should provide a safe ambience to the students, therefore SOP for Labs have also been created to ensure safety and security.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Yoga Day	01/06/2018	01/06/2018	30
International Womens Day	08/03/2019	08/03/2019	60
Evangelical Union Camp	04/11/2018	07/11/2018	50

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Plantation of Trees 2. Free Plastic Zone 3. Use of Incinerator 4. Chemistry Department Green Lab 5. Swachh Bharat Initiatives 6. Beautification of campus 7. No Tobacco zone 8. Establishment of Eco Club (Organic Garden)

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

<div align="center">1. September Melange 2. loan a Book Initiative</div>

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

1. Diversity of students and hence cultural diversity: The College has a strong contingent of students from Eastern Nagaland as well as from other districts with diverse culture and linguistic distinctiveness. The tapestry of the institution is colourful because of the various talents of the students and they learn from each other by sharing their diversity in one institute which gives them the platform to showcase their culture and talents. 2. Ao Department: This is the only Ao language department in the whole of Nagaland. Ao is taught presently as an MIL subject in lieu of Alternative English. However, there is further plan to offer Honours course in Ao under the CBCSLOCF to be introduced soon by Nagaland University 3. Translation from English to Ao and viceversa: The English and Ao Department in collaboration has started translation works. 4. Documentation of available local bioresources and traditional knowledge 5. Depository of Naga history in the form of Newspaper clippings collected by History Department

Provide the weblink of the institution
http://www.fac.ac.in

8.Future Plans of Actions for Next Academic Year

Action Plan 2019 – 2020 Infrastructure: 1. Siren to be installed 2. Renovate outdoor benches, clock tower and other seating arrangements 3. Hostels renovations 4. Repair approach roads leading to Hostels 5. To set up a Museum cum Exhibition Hall 6. To set up a Day Care Centre 7. Facelift to College infrastructure 8. Purchase new desks and benches for classroom in phasewise manner 9. Enhance sports facilities 10. Phasewise beautification of campus 11. Set up a campus map of College Student Support and Progression: 1. Awareness Seminar on HIV/AIDS to be organized by Red Ribbon Club 2. Career Guidance and Consultancy Programmes to be organized 3. To Organise Cultural Programmes 4. To have more invited talks/lectures 5. Organize Environment awareness programmes 6. Organize Gender Sensitization programmes 7. Set up incubation centre 8. Certificate course on Computer Application to be offered by Computer Science 9. To initiate Alumni Engagement I various programmes 10. Organize disaster management programmes 11. To continue with September Melange in a larger scale Teachers' Progression: 1. To organize workshop on IPR 2. To organize National Seminar on Gender Equality 3. To initiate an Extension Services Programme 4. Training to teachers on file keeping 5. Organize a workshop on NAAC related Issues and Challenges 6. To continue with interdepartmental seminars Nonteaching staff development: 1. Nonteaching staff to be trained on Computer Application 2. Training to clerical staff on file keeping IT: 1. To provide laptops to all departments in phasewise manner 2. Install LCD Projectors in all the classrooms in phasewise manner 3. Procure smart boards Library: 1. To procure more books 2. To procure more book racks 3. To take initiative towards construction of a Modern Library