



## Yearly Status Report - 2019-2020

### Part A

#### Data of the Institution

1. Name of the Institution	FAZL ALI COLLEGE
Name of the head of the Institution	Ms. Helen Jamir
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	03692226382
Mobile no.	6009640359
Registered Email	iqac.fac@gmail.com
Alternate Email	principal@fac.ac.in
Address	Chuchuyimpang, Mokokchung
City/Town	Mokokchung
State/UT	Nagaland
Pincode	798601

#### 2. Institutional Status

Affiliated / Constituent	<b>Affiliated</b>
Type of Institution	<b>Co-education</b>
Location	<b>Semi-urban</b>
Financial Status	<b>state</b>
Name of the IQAC co-ordinator/Director	<b>Dr. Lanurenla</b>
Phone no/Alternate Phone no.	<b>03692226382</b>
Mobile no.	<b>9402488006</b>
Registered Email	<b>iqac.fac@gmail.com</b>
Alternate Email	<b>iqac@fac.ac.in</b>

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="https://drive.google.com/file/d/1OMfdFCeu_PWlfYAd6TY3zFMc94lHQcao/view">https://drive.google.com/file/d/1OMfdFCeu_PWlfYAd6TY3zFMc94lHQcao/view</a>
<b>4. Whether Academic Calendar prepared during the year</b>	<b>Yes</b>
if yes, whether it is uploaded in the institutional website: Weblink :	<a href="http://fac.ac.in/(S(t2szxbrvegjcqaxplioempfw))/Admin/Files/academic_calendar_2019-2020.pdf">http://fac.ac.in/(S(t2szxbrvegjcqaxplioempfw))/Admin/Files/academic_calendar_2019-2020.pdf</a>

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
<b>1</b>	<b>B</b>	<b>2.29</b>	<b>2009</b>	<b>30-Sep-2009</b>	<b>29-Sep-2014</b>
<b>2</b>	<b>B</b>	<b>2.50</b>	<b>2015</b>	<b>14-Sep-2015</b>	<b>13-Sep-2020</b>

<b>6. Date of Establishment of IQAC</b>	<b>03-Nov-2006</b>
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### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
<b>IQAC Resolutions on</b>	<b>28-Jun-2020</b>	<b>1050</b>

developing LMS	2	
Consultative Meeting of IQAC with Ao Senden, the Apex Body of Ao Tribe	17-Mar-2020 1	19
Consultative Meeting of IQAC with Mokokchung Town Baptist Churches Pastors' Fellowship	03-Mar-2020 1	28
Consultative Meeting of IQAC with Fazl Ali College Students' Union Executives	03-Mar-2020 1	25
Consultative Meeting of IQAC with Chuchuyimpang Village Council	02-Mar-2020 1	27
Consultative Meeting of IQAC with Fundraise Committee and Non-teaching Staff	26-Feb-2020 1	41
Consultative Meeting of IQAC with Mokokchung Village Council	19-Feb-2020 1	27
Consultative Meeting of IQAC with Ao Students' Conference Office Bearers	18-Feb-2020 1	16
Academic and Administrative Audit invited from Higher Education, Government of Nagaland	19-Nov-2019 2	1050
One Day Workshop on NAAC Related Issues and Challenges	20-Aug-2019 1	80
<a href="#">View File</a>		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Fazl Ali College	Infrastructure	RUSA	2019 365	900000
<a href="#">View File</a>				

<b>9. Whether composition of IQAC as per latest NAAC guidelines:</b>	Yes
Upload latest notification of formation of IQAC	<a href="#">View File</a>

<b>10. Number of IQAC meetings held during the year :</b>	<b>25</b>
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	<b>Yes</b>
Upload the minutes of meeting and action taken report	<a href="#">View File</a>
<b>11. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

1. Online Teacher Assessment was conducted 2. High speed internet connectivity was procured for the College 3. Smokeless chullas were installed in the hostels 4. College website was revamped 5. Alumni registration completed 6. Fundraising Committee was set up for the impending NAAC Assessment 7. LMS was developed as regular part of TeachingLearning Process 8. SMS (Student Management System) was developed 9. Audiovisual rooms were set up for online classes 10. Modalities on teaching modules for online teachinglearning were developed by the IQAC 11. Orientation was given to both teachers and students on the conduct of online classes 12. The College participated for the Fourth time in the NIRF Ranking 2020.

[View File](#)

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
Beautification of Campus	Done
Enhance sports facilities Phase wise	Ongoing
Purchase new desks and benches for classrooms in phase wise manner	Phase wise completion
Facelift to College Infrastructure	Ongoing
To set up a Day Care Centre	Ongoing
To set up a Museum cum Exhibition Centre	Ongoing
Repair approach roads leading to hostels	Completed
Hostels renovations	Completed
Renovate outdoor benches, clock tower and other outdoor benches	Completed
Infrastructure Development: Sirens to be installed	Completed

**14. Whether AQAR was placed before statutory body ?**

Yes

Name of Statutory Body

Meeting Date

IQAC, Fazl Ali College

24-Feb-2021

**15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?**

Yes

Date of Visit

19-Nov-2019

**16. Whether institutional data submitted to AISHE:**

Yes

Year of Submission

2020

Date of Submission

30-Jan-2020

**17. Does the Institution have Management Information System ?**

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

1. The College has an inhouse developed student database which manages all student related academic works like enrollment, internal assessment, university exam marks, attendance, personal profile of student and progression. 2. The college has an official website (fac.ac.in), where all notifications, SOPs, Manuals, Netiquette, Quality Assurance, Activities, Facilities offered by the College, prospectus, etc are uploaded for the ready perusal of students and stakeholders. 3. The College has developed LMS (Learning Management System) in the form of GSuite for Education 4. The College collaborates with SBI to perform online admissions and examination fee collections. 5. The college follows a good governance and digitalized accounting pattern for managing its finances. Salaries are calculated on standardized software provided by the government and then directly disbursed into the accounts of the employees. A computerised record of salary, GPF, and other deductions are maintained by the account officer. 6.

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The curriculum is planned and implemented through the following processes/steps

1. Teachers prepare their lesson plan for each paper with provision for remedial classes at the commencement of the semester and copies of these are kept in the library for easy access for students. The same material is also shared with students as soft copy using channels such as email and whatsapp.
2. The internal assessment marks (30 marks) are awarded on the basis of performance in the following categories
  1. Written Class tests/Assignments/Viva/Oral presentations/ (10 marks)
  2. Mid-term examination (20 marks)
 Due to the large enrolment in many papers, oral presentations take too much time to complete thus eating into the time for conducting classes. Hence only papers with small enrolment conduct oral tests. The weight-age of marks is then adjusted accordingly
3. A beginning-of-term orientation program is held for all fresh students with parents and guardians during which they are briefed on the dos and don'ts in the college and the semester system and mode of internal assessment is explained to them. The internal assessment formula is also explained in the handbook which is given to each fresh student.
4. The course coverage is also monitored by the Vice Principal's office. Regular Heads of Dept meeting are held and course coverage is reported upon in these meeting among other agenda. This ensures that the coverage of syllabus is on track.
5. The students are taught using the lecture method primarily, supplemented by the use of LCD projectors in the classroom. In some papers, students undertake field work as part of their course (Sociology, EVS, Geography, Botany, Zoology). Whenever a practical/lab paper is present, it is conducted in the respective labs in shifts to keep a good teacher/student ratio.
6. If class enrolment is more than 80, then the class is divided into two shifts/sections to have better student-teacher ratio and avoid overcrowding in the classroom. Science classes are conducted only in one shift due to smaller enrolment
7. In the Arts section, teachers use whiteboard in the class whereas Science teachers prefer to use green boards. Hence both are used in the college
8. The class routine is so adjusted that depending on their subject combination, most students do not have more than two classes in succession but have an off-period/gap to relax in between classes, thus reducing stress and fatigue for the student
9. Due to the Covid-19 lockdown in 2020 starting March 17, 2020, the College shifted to online mode for the remainder of the courses using Google Classroom or WhatsApp/email. Lectures were delivered via (1) virtual meetings/conferences (live), (2) sharing of recorded videos as well as (3) pdf notes with embedded audio (4) PowerPoint presentations; hence students did not stop their learning. Class tests were also conducted online using Google forms for MCQs and assignments. Reading material, lesson plans, past exam questions papers were also shared online.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Nil	DCA Diploma in	29/01/2020	180	Yes	Yes

## 1.2 – Academic Flexibility

### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	NA	Nill
<a href="#">View File</a>		

### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nill	NA	Nill

### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	30

## 1.3 – Curriculum Enrichment

### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NA	Nill	Nill
<a href="#">View File</a>		

### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Collection of wild edible mushrooms of Nagaland (Field Work) BOT-503 (2019)	15
BSc	Study of flora of Mopungchuket Village (Field Work) BOT 503 (2019)	15
BSc	Study of medicinal plants in Mokokchung District (Project Work) BOT 403 (2020)	11
BA	Social Research Methods (Field Work) SOC 202 (2020)	39
BA	Radio Jockey English on the job training Functional English FUNENG 610 (2020)	4
BA	Practice Teaching English on the job training Functional English FUNENG 610 (2020)	3

BA	Receptionist English on the job training Functional English FUNENG 610 (2020)	3
BA	Tourist Guide English on the job training Functional English FUNENG 610 (2020)	1
BA	"Waste management" A case study of Mokokchung Municipal Council. GEOG 604 (2020)	26
BSc	Disposal of Waste Environmental Science EVS 501 Project	10
<a href="#">View File</a>		

## 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

Feedback Obtained
<p>A – Student Feedback : The College annually conducts the Teacher Assessment by Students program as a part of its regular activity. Student's feedback sheet/form about each teacher is given to the concerned teacher from which he/she gets the picture from the student's viewpoint. The questionnaire focusses on the teacher's performance as a teacher in the class, helpfulness, mastery of the subject matter etc. This helps the teacher to improve his/her performance in the weak areas. This feedback is done anonymously and at no stage is the student's identity asked for. Earlier, the feedback was collected using paper forms but in 2019 the feedback was done online only. B: Teacher feedback: This is also done online by the College and each teacher is asked to make comments/observations about the syllabus, curriculum, etc. This serves as a valuable data collection to send to higher authorities when asked for.</p>

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	First Semester	100	100	94
BA	First Semester	300	310	291

[View File](#)



## 2.2 – Catering to Student Diversity

### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	952	Nil	77	Nil	Nil

## 2.3 – Teaching - Learning Process

### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
77	77	18	18	2	7

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The college has a system of student mentoring. The teacher/mentor takes the responsibility of counseling and guidance of the students. Mentors are assigned their honours students for the mentorship programme to maximize interaction, while students who have not opted for honours are assigned to teachers teaching their general subjects. Disciplinary issues relating to a student is intimated to the mentor and in cases of attendance default, the student meets the authority in the presence of the mentor. The mentor interacts and supports the assigned mentees mainly in resolving their academic problems and issues but sometimes circumstances and situations compel mentors to go beyond the line of duty in providing assistance. During the Covid-19 pandemic lockdown, the Mentors were of great help and assistance to identify and locate students in need. Distribution of essentials to students staying in rented houses and providing conveyance back to their homes were done smoothly with the help of the mentors. Moreover, as the college had to close down along with the rest of the country due to the Covid-19 Pandemic and go online, the students were mentored on how to take admissions, attend classes and appear exams online. This handholding of the students by the mentors ensured a smooth transition to online mode for all academic activities. The mentor-mentee ratio for the current academic year is 1:14

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
952	77	1:13

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
67	58	9	6	18

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
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2019	Nil	Nil	Nil
<a href="#">View File</a>			

## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSc	BSc	Even	05/10/2020	23/10/2020
BA	BA	Even	05/10/2020	23/10/2020
BSc	BSc	Odd	24/10/2019	05/11/2019
BA	BA	Odd	24/10/2019	05/11/2019
<a href="#">View File</a>				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Response: Being an affiliated college, the College has to abide by the rules and regulations of the parent university i.e. Nagaland University. Examinations are conducted according to the notifications of Nagaland university and they have their own mechanism to deal with examination related grievances. However, at the institutional level, an Examination Committee is in place to look after the smooth conduct of examinations and they see to it that discipline is maintained by all the examinees and invigilators so that grievances do not arise. Moreover, the college continues to maintain its policy of conducting internal assessments for 10 marks from the categories of assignment/ viva/ open book test/ seminar and so on and a mid-semester exam for 20 marks. The routine for the conduct of internal assessments is prepared by the institution and timely reminders are circulated to all the departments for conduct of internal assessment and submission of marks. The evaluated scripts of test papers, assignments, project works, etc. are given back to the students with necessary feedbacks. Marks are entered in a common database which is printed out and displayed in the students' notice board. Grievances related to internal evaluation are normally redressed by the subject teacher concerned or the head of the department or the Principal depending on the intensity of the problem.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

At the beginning of the academic session, a tentative Academic Calendar, based on University Calendar incorporating the Government/National Holidays is prepared. Attempt is made to incorporate various important events and activities planned during the academic year, different in house activities/events like Fresher's and Parting Socials, Sports Week in addition to the tentative internal exams and tests days. Though the academic calendar is tentative, the college endeavours to follow it, especially, the conduct of Internal examinations and tests so that students are given ample opportunity to sit for improvements. End semester examinations conducted by the University follow the routine given by the Affiliating University however, a tentative time for the conduct of the end term exam is also reflected in the academic calendar.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://fac.ac.in/Content/Course%20Outcomes#>

## 2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BSc	BSc	Sixth Semester	54	54	100
BA	BA	Sixth semester	224	224	100
<a href="#">View File</a>					

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://drive.google.com/file/d/1BBUK2cwEeuXRkhawFZJHHWw9A0j0Oawp/view>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	365	Dept of Science and Technology	2.5	0.8
Minor Projects	60	Lokniti	2	2
Projects sponsored by the University	30	IQAC, FAC	0.18	0.18
Projects sponsored by the University	730	IQAC, FAC	4	1
<a href="#">View File</a>				

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Workshop on Technology Intervention in Entrepreneurship	NECTAR-Fazl Ali College	29/02/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nil	Nil
<a href="#">View File</a>				

### 3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Botany Dept, Fazl Ali College	1. Ms.Naomi 2. Dr. Aolemila	Self	Hand Sanitizer and Soap Production	Manufacture of Hand Sanitizers and Soap	08/04/2020
<a href="#">View File</a>					

### 3.3 – Research Publications and Awards

#### 3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

#### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NA	Nil

#### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Functional English	1	Nil
<a href="#">View File</a>			

#### 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Functional English	1
Philosophy	1
English	5
Geography	1
Political Science	1
<a href="#">View File</a>	

#### 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nil	Nil	0	Nil	Nil
<a href="#">View File</a>						

#### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self	Institutional affiliation as mentioned in
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					citation	the publication
Nil	Nil	Nil	Nill	Nill	Nill	Nil
<a href="#">View File</a>						

### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	6	80	79	119
Presented papers	1	10	Nill	2
Resource persons	1	Nill	Nill	2
<a href="#">View File</a>				

### 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Awareness Campaign on Waste Management at Mokokchung Town	Dept of Geography, FAC	5	28
Sustainable livelihood: Mushroom cultivation	Dept of Botany in collab with Mongchen Village	2	21
Hands on Basic cooking and Pickle making	Dept of Sociology	4	23
Workshop on Communication skills	Dept of Functional English in collab with Union Church, FAC Campus	2	16
Current trends in Teaching-Learning Seminar	Dept of Education, FAC, Changtongya Town Baptist Arogo	5	55
Life Skills for school dropouts at Chuchuyimpang Village	Dept of Education FAC, Women Dept, Chuchuyimpang Church	5	2
Training on Covid-19	CMO, Mokokchung	2	30
Fit India Run	NSS	2	15
One Person One Dustbin	NSS	2	7
Road Safety Week	NSS	2	10

[View File](#)

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Covid Related welfare measures. 2020 March	Letter of Appreciation	District administration, Mokokchung	43
Doubt Clearing Session for ICSE – X	Certificate of Appreciation	Jubilee Memorial School, Mokokchung	60
<a href="#">View File</a>			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Training on self-Sustenance for Women	Dept of Sociology, FAC In Collab with a Women SHG of Mokokchung Village	Technique of Ovenless Baking	5	9
World Aids Day 1.12.19	RRC,DAPCU/CCC/C and SS/GA/Grace Society/NMP in collaboration with AAA	World Aids Day Program	2	7
Blood Donation 6.12.2019	Red Ribbon Club HDFC Bank, Mokokchung	Blood Donation	1	20
International Women's Day	Fazl Ali College Watsu Mungdung, Mokokchung District Legal Service Authority, SAKHI – One Stop Centre	Seminar program Generation Equality, Realizing Women's Rights	3	6
Clean India Mission	Swachh Bharat Abhiyan	Painted classrooms, corridors and toilets	4	45
Clean India Mission	Swachh Bharat Abhiyan	Cleaned classrooms and surroundings	15	200
Clean India Mission	Swachh Bharat Abhiyan	Entire Campus cleaning	77	800
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### 3.5 – Collaborations

#### 3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Field Visit: Sociological Study of Terrace farming and Bamboo Cultivation, Ungma Village	Dept of Sociology Faculty and Sem 2 (h) students, FAC and Ungma Villagers	Government/College Funds	1
<a href="#">View File</a>			

#### 3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Dept of Functional English Practicals Project work	Radio Jockey	All India Radio, Mokokchung	Nill	Nill	All 6th semester
Dept of Functional English Practicals Project work	Receptionist	Hotel Metsuben , Mokokchung	Nill	Nill	All 6th semesters
Dept of Functional English Practicals Project work	Teacher	Town HSS, Mokokchung	Nill	Nill	All 6th semesters
Dept of Botany Practicals	Summer Course	Biotech Hub, NU, Lumami	Nill	Nill	18
<a href="#">View File</a>					

#### 3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
District Horticulture Office, Mokokchung	14/10/2019	RUSA Vocationalisation of Education	45
Skill Emporium, Dimapur	12/02/2020	Training/Placement	Nill
<a href="#">View File</a>			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
6	5.84

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Newly Added
Laboratories	Newly Added
Seminar Halls	Existing
Classrooms with LCD facilities	Newly Added
Classrooms with Wi-Fi OR LAN	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
<a href="#">View File</a>	

### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SOUL	Fully	2	2012

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	13974	1228800	71	44375	14045	1273175
Reference Books	1133	192290	23	14375	1156	206665
e-Books	2218	Nill	2401	Nill	4619	Nill
Journals	42	Nill	Nill	Nill	42	Nill
Library Automation	15107	Nill	Nill	Nill	15107	Nill
Weeding (hard & soft)	850	26000	76	22800	926	48800
<a href="#">View File</a>						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc



Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NA	Nill	Nill	Nill
<a href="#">View File</a>			

#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	104	1	0	0	1	25	22	0	16
Added	11	0	2	1	0	1	2	12	2
Total	115	1	2	1	1	26	24	12	18

##### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

12 MBPS/ GBPS
---------------

##### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NA	Nill

#### 4.4 – Maintenance of Campus Infrastructure

##### 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
5	4.42	6	5.84

##### 4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

In maintaining and utilizing physical, academic and support facilities there are more than 40 committees assisting the college authority. The Admission Committee assist in the admission process as well as in maintaining the student's database. The Development Committee looks after all the infrastructural development and its upkeep in the campus. The Uniform Committee makes policies for uniforms for students as well as for arranging, purchase and dispatch of uniforms. The Laboratory Committee works out strategies pertaining to its function, distribution of laboratory funds and upgradation of different laboratory. The Library Advisory Committee assist the librarian in the formulation of library policies, rules and regulation besides preparing budget and proposal for the development of the library. The Hostel Committee consisting of the warden and perfect of the hostel looks into the welfare of the hostel, monitoring the hostel employees and help frame administrative and financial policies with college authority. For the students all around development, there are the sports committee and creative Arts Committee in ensuring students participation and engaging them in co-curricular activities. The Discipline Committee also facilitates in the maintenance of decorum, by ensuring students follow the norms and rules of the college. There are SOP (Standard Operation

Procedures) for laboratories and Hostels which are uploaded in the institution website: Fazl Ali College fac.ac.in SOP link <https://fac.ac.in/content/SOP>.

The college has also prepared a working manual for all the committees to maintain a uniform work ethic and smooth functioning of all the activities in the college which is uploaded in the our website.

<https://drive.google.com/file/d/19ay5-s357NLDI77AZBwDir3-SDR5ngMV/view>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	1. Students Welfare Fund 'CARE2SHARE' during Covid-19 Lockdown 2. Various Awards for Academic Excellence	66	137000
Financial Support from Other Sources			
a) National	1. Post Matric Scholarship Scheme Minorities 2. Post Matric Scholarship for ST	527	4388180
b) International	Nill	Nill	Nill
<a href="#">View File</a>			

#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Remedial Class [BSc Semester 5 Theory]	09/05/2019	2	Department of Physics, Fazl Ali College, Mokokchung.
Startup Nagaland Boot Camp	27/07/2019	14	Department of Industries Commerce, Government of Nagaland.
Diploma in Computer Application [6 Months]	20/01/2020	30	Department of Computer Science, Fazl Ali College.
MOU signed for a 3 months and 5 months on of "Vocational Course on Mushroom Cultivation".	14/10/2019	48	District Horticulture Officer, Mokokchung facilitated by the Department of Botany, Fazl Ali College.

Health Talk	29/09/2019	450	IQAC
International Yoga Day	21/06/2019	25	NSS
Local Cuisine Cooking Demonstration Class	24/09/2019	23	Department of Sociology, Fazl Ali College, Mokokchung.
Career Guidance Seminar	12/02/2020	200	Emporium Skill Training Institute, Ministry of Skill Development Entrepreneurship under the Pradhan Mantri Kaushal Vikas Yojana (PMKVY).
Departmental Mentoring activities related to Career Counselling and guidance for Students	19/07/2019	952	Mentoring Cell, Fazl Ali College
<a href="#">View File</a>			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Departmental Mentoring activities related to Career Counselling and guidance for Students	Nil	952	Nil	Nil
2020	One Day Career Guidance Seminar on Civil Services conducted by Khan Study Group (KSG), India.	200	Nil	Nil	Nil
<a href="#">View File</a>					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual

harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nill	Nill	Nill

## 5.2 – Student Progression

### 5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
00	Nill	Nill	Departmental Mentoring activities related to Career Counselling and guidance for Students	10	7

[View File](#)

### 5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	10	BA	ECONOMICS	1. Nagaland University 2. IGNOU 3. St. Joseph University, Dimapur 4. Clark Theological College, Mokokchung. 5. Educational Pvt. Ltd. Guwahati. 6. North East Institute of Social Sciences Research, Dimapur.	MA [4] MA [2] MA [1] BD [1] Banking and SSC Coaching [1] MSW [1]
2019	2	BA	EDUCATION	1. Nagaland University. 2. National Institute of Electronics	MA [1] DOECC 'A' Level [1].

				& Information Technology, Mokokchung.	
2019	3	BA	ENGLISH	1. Tetso College, Dimapur. 2. Clark Theological College, Mokokchung. 3. Advanced GIIT, Dimapur	MA [1] BD [1] Certificate Course in Fashion Designing [1]
2019	7	BA	HISTORY	1. Nagaland University. 2. St. Joseph University, Dimapur 3. IGNOU 4. Unity College, Dimapur 5. National Institute of Electronics & Information Technology, Mokokchung.	MA [2] MA [1] MA [2] MA [1] DCNA [1]
2019	3	BA	FUNCTIONAL ENGLISH	1. Clark Theological College, Mokokchung. 2. Kohima Law College. 3. Nagaland University.	BD [1] LLB [1] MA [1]
2019	9	BA	POLITICAL SCIENCE	1. St. Joseph University, Dimapur 2. William Carey University, Shillong 3. Kohima Law College 4. Clark Theological College, Mokokchung.	MA [3] MA [3] LLB [2] BD [1]
2019	4	BA	SOCIOLOGY	1. Nagaland	MA [3] MA [1]

				University. 2. St. Joseph University, Dimapur	
2019	12	BSC	BOTANY	Nagaland University.	MSc. Botany [9] MSc. EVS [3]
2019	5	BSC	CHEMISTRY	1. Nagaland University. 2. St. Joseph University, Dimapur	MSc. [4] MSc. [1]
2019	16	BSC	GEOGRAPHY	Nagaland University.	MSc. [16]
<a href="#">View File</a>					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year  
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	Nill
SET	Nill
SLET	Nill
GATE	Nill
GMAT	Nill
CAT	Nill
GRE	Nill
TOFEL	Nill
Civil Services	Nill
Any Other	Nill
<a href="#">View File</a>	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Matribhasha Diwas	INSTITUTIONAL	250
Cultural Day	INSTITUTIONAL	952
Traditional Attire Day [Every Wednesday]	INSTITUTIONAL	952
Fresher's Day	INSTITUTIONAL	952
September Melange	INSTITUTIONAL	952
Annual Sports Week	INSTITUTIONAL	952
<a href="#">View File</a>		

### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	1st Position in National Awareness Integration Programme.	National	Nill	1	00	TEAM
2019	2nd Position in Independence Day Parade.	National	1	Nill	00	TEAM
<a href="#">View File</a>						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Student's Council functions under the popularly elected post of General Secretary who is chosen through a two-phase selection and nomination process. The first phase of selecting class representatives is conducted through a simple majority of vote by the students in each class. Once the general council is formed, the second phase of nomination for executive posts is conducted through a nomination committee consisting of faculty duly appointed by the Principal. The student's council actively participate in promoting student-centric activities and they are also involved in identifying problem areas encountered by the students and communicated these to the college authority. The General Secretary is a member of the college IQAC Committee which serves as a platform not only for the student body to bring forth their grievances but also to raise pertinent issues and voice their opinion towards an accountable mechanism for enhancement and development of the college. The college also opens participatory opportunity to the students through various channels, hereby communication is open, accountability is encouraged and also the system transparency is maintained between students and the authority. One of the channel being the leader of the student's council as a member in the IQAC representing the voice of the entire students. To promote students' leadership qualities and to encourage their skill development, various committees of the college have student representation: 1. IQAC 2. Magazine Committee 3. Creative Arts Committee 4. Eco Club 5. Cultural Committee 6. Drama Club 7. Legal Aid Cell 8. RTI Cell 8. NCC 9. NSS 10. Red Ribbon Cell 11. Uniform Committee 12. Sports Committee The students body is active in various academic, co-curriculum and extra curricular activities. They also participate in District administration organized programmes with the Independence Day, Republic Day, Swachh Bharat Programs. Students are constantly attending workshops organized by District Administration like Legal Cell, RTI, NSACS, Red Ribbon, Blood Donation Drives, Cleanliness Days, etc. Students represent District level and State level competitions under various departments. They also actively participate in programmes like Seminars, Literary Competitions, Sports and Cultural programmes organized by the different department of the college. Some of the major annual events organized by the students council are the Mr and Miss Fresher event as a part of the Annual Fresher's Social Program, the Literary called 'September Melange', a 3 day event, where students talents and skills are showcased, exhibition on photography, paintings, art, crafts, students entrepreneurial ventures are highlighted and promoted during this events, besides literary and creative activities competitions- debate, quiz,

essay, song, script and story writing, painting, dance, cosplay, toastmaster, photography, upcycled creation, plays. A Cultural Day Programme dedicated to promote the various cultures of the country is also a regular annual event besides an annual Sports Week where various track and field events are organized. In fine, students council engagement has been very active in various sports events, socio-cultural events, academic activities and in observance of all important occasions.

## 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Yes, the institution has a registered Alumni Association. The Fazl Ali College Alumni Association (FACAA) was first formed in 1998 and is registered vide NO. HOME/SRC- 7447 Dt.12.03.2020, with its own Constitution. The Alumni of the College have been actively contributing in the past years and continues to do so in terms of invaluable material and non- material inputs to the College, both in individual and batch capacities. The FACAA is an important component of the college that facilitates linkages of the College with its past students and thus creates a platform for the welfare and development of the current students of the College. The Annual General Meeting of the Association is held [once] every year. FACAA conducts several social, cultural and appreciative initiatives for the larger interest of the college. The association is in the process of compiling list of prominent and notable alumni in different activities across various parts of the world. The broad listing will be comprise of legislators, politicians, bureaucrats, doctors, engineers, university-college-school teachers, researchers, lawyers, government servants, social workers, theologians, sports personalities, military personnel, eminent businessman, civil society organizations leaders.

5.4.2 – No. of enrolled Alumni:

188

5.4.3 – Alumni contribution during the year (in Rupees) :

89000

5.4.4 – Meetings/activities organized by Alumni Association :

Two meetings were held during the year with activities to plan out but could not fulfil due to the pandemic

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1) Decentralization and participative management: 1.1.The Principal and the Vice-Principal have the freedom to plan academic as well as administrative activities for the smooth functioning and progress of the college. 1.2. IQAC is given the freedom to make quality policies and its implementation. Constituted as per NAAC guidelines, it includes representatives of parents, teaching, non teaching staff and society. 1.3 All Departments with the respective HoDs have the freedom to discuss, plan and implement policies regarding academic matters. 1.4 Committees: In order to decentralize the administrative and academic responsibilities, the college has formed a number of committees/ cells which are given the freedom to promote participative management in which students and teachers take active part to manage the activities of the department as well as to keep track of co-curricular and extracurricular activities in the college.



1.5 Students are empowered to play an active role in co-curricular and extracurricular activities, and social services. . The institution promotes a culture of participative management by involving the staff and students in various activities. 1.6 The principal of the college convenes periodic meetings of all the committees and the conveners have to present annual plan at the outset of each academic session. Each convener holds meetings with the members of respective committees time to time to ensure better functioning of their action plan. All these committees execute their annual calendar directly under the guidance of the principal keeping in view the vision and mission of the institution. 1.7 Students also participate in management of college through their roles as Class Representatives, office bearers of Students Union, and committees. A duly elected Students' Union The students' council serves as a good interface between college authority and students.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	<ul style="list-style-type: none"> <li>• Since June 2020, The College follows fully online admission procedure. The students are asked to fill up the online admission form. These forms are sorted and merit list decided on the basis of marks uploaded by the students with proofs. The students submit the fees through online transaction after their certificates are verified by the admission committee. Reservation for students of PWDs (3) is applicable in the admission process.</li> </ul>
Industry Interaction / Collaboration	<ul style="list-style-type: none"> <li>• MOUs with Horticulture Department, Govt. of Nagaland and Fazl Ali College for conduct of Vocational Course on Mushroom Cultivation under RUSA project.</li> <li>• MOU with emporium Skill training institute Dimapur.</li> <li>• Metsuben Hotel and All India Radio station Mokokchung offer internships to the students of Funtional English</li> </ul>
Human Resource Management	<ul style="list-style-type: none"> <li>• The teachers are allowed to attend orientation programmes, refresher courses and short term courses organized by Human Resource Development Centres (HRDCs) to update their knowledge in their respective fields.</li> <li>• Conduct training for non teaching staff. (</li> <li>• Seminars/workshops are organized for the teachers of the college to keep themselves updated with the latest research in their area of interest.</li> <li>• Regular feedback system of teachers and students is functional for quality control.</li> <li>• Biometric attendance</li> </ul>

system ensures regularity and fair assessment. • Recognition and appreciation for best employee (not availing any leave) in teaching and nonteaching staff • Handbook for students, SoPs for Hostels and Canteen, and manual for various committees, manual for netiquette, are adopted for efficient management.

Library, ICT and Physical Infrastructure / Instrumentation

• The Library has 15201 plus bar coded books. 94 have been added in 2019-2020. Computers are available for students use along with a repography room. • Library Management is done through the use of SOL software • The college regularly subscribes to NDL, INFLIBNET's NList which provides e-books and e-journals with their back volumes. These e-resources are available to all the employees and students of the college through proper registration and by the use of unique IDs and passwords. • LCD Projectors are installed in the classrooms to enable use of AV in Classroom teaching. • ILL/Wifi is provided through BSNL broadband service.

Research and Development

• Teachers are encouraged to participate in conferences, workshops and training programmes. • The college has a Research Development Committee (RDC) which provides guidance to faculty about funding agencies, promotes interdisciplinary research and monitors progress of ongoing projects. • During the present academic session research papers were published in various national and international journals of repute. Book chapters, conference proceedings and books having ISBN have also been published by college teachers. • The college published annual Fazl Ali Journal. • Teachers of various departments participated and presented papers in International and National seminars. • Teachers are encouraged to participate in various faculty development Programmes such as Orientation Courses, Short Term Courses, Refresher Courses, Workshops, Webinars etc.

Examination and Evaluation

• The College follows the semester system as per the directives of the Nagaland University. • The college follows continuous internal assessment system and each department conducts mid-sem examinations at least thrice in an

academic session where questions are prepared and answer scripts are evaluated by the concerned teachers and their answer sheets are displayed with suggestions. The teachers judge the performance of the students after every internal test and suggest remedial measures. Evaluated answer-sheets are shown to the students and feedback is provided. • The teachers also participate in the setting of University question papers and evaluation of the university examinations exam scripts for end semester examinations.

#### Teaching and Learning

- The college continuously improves its infrastructure and incorporates new technology, tools and aids, to improve the teaching and learning processes.
- Classrooms and laboratories are equipped with LCDs projectors. And microphone facility in big classrooms.
- WiFi is available across the Administrative and Academic blocks.
- PC Systems are also available in library to help students prepare their presentations and get access to e-resources.
- Teaching is supplemented with workshops, educational tours, laboratory visits, and field trips.
- National Seminars and conferences are conducted.
- Discipline specific Books are available for issue from the College Library as well as some department's library for teachers and students.
- Feedback is obtained from students for improving teaching learning method.

#### Curriculum Development

- College follows the syllabi designed by the Nagaland University. Faculty members are part of the Board of Studies/Committee of Courses, University Departmental Committees for Curricular Planning and Syllabi design etc and are involved in framing guidelines for their respective courses and maintaining of standards of instruction, curriculum and examination.
- An Academic annual calendar is prepared in the beginning of the session for all curricular and extracurricular activities
- For the smooth flow of the syllabus, teachers are made to submit their lesson plan for every semester.
- The institution has strongly felt the need of supplementing skill development with

quality teaching. In this regard, two add on certificate courses were run during the year: -Diploma Computer Application (by Computer Science Department) -Vocational course on Mushroom Cultivation. (by Botany Department) Their curricula have been designed keeping in view employability in the present scenario.

#### 6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	<ul style="list-style-type: none"> <li>• In order to develop the full capacities and to equip the students to deal with the emerging challenges within society's setup, innovative teaching learning methods are supported by ICT, smart classrooms, computer labs and internet enabled systems etc.</li> <li>• All administration and students related information management are done via emails.</li> </ul>
Administration	<ul style="list-style-type: none"> <li>• The administrative office of the college uses ILL services for some section of office.</li> <li>• Student database is maintained for proper and efficient documentation of students' records.</li> <li>• For dissemination of all kinds of official communication/correspondence, the office of the Principal use infodesk@fac.ac.in.</li> <li>• Biometric attendance system ensures regularity and fair assessment.</li> </ul>
Finance and Accounts	<ul style="list-style-type: none"> <li>• Salaries are calculated and then directly disbursed into the accounts of the employees. A computerized record of salary, GPF, and other deductions are maintained by the account officer.</li> <li>• The students deposit their Admission/Semester fee online using SBICollect net banking facilities.</li> <li>• Students Scholarship are applied online and the money is deposited in their respective bank account.</li> </ul>
Student Admission and Support	<ul style="list-style-type: none"> <li>• Complete online admission process.</li> <li>• Information regarding the admission process is uploaded on the college website.</li> <li>• The drop boxes for student grievances are also placed at strategic points in the college campus.</li> <li>• The Principal also holds regular meetings with the student representatives to address their grievances.</li> <li>• Student representatives are nominated in various cells and committees to strengthen student support services.</li> </ul>

Examination	<ul style="list-style-type: none"> <li>• Students Database is maintained for all academic related records like internal assessment marks to be forwarded to the University.</li> <li>• GSuite is the LMS that the college has adopted to conduct classes via Google Classrooms.</li> <li>• Teachers use different apps like Google Forms, Google Docs, Google Sheets for assessing and imparting education.</li> <li>• All examination related information and documents (admit cards, Registration Cards, etc) are shared via email/Whatsapp.</li> </ul>
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### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Ziuziu Iheilung	Nill	English Language Teachers Association of India	1000
2019	Bendangsenla	Nill	NEWF( Northeast Writers Forum)	2000
2019	N Amongla Jamir	National Seminar on Emerging debates and Issues in Northeast India	Nill	1500
<a href="#">View File</a>				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	One Day Workshop on National Assessment and Accred itation Council (NAAC)	Nill	20/08/2019	Nill	77	Nill

	Related Issues and Challenges					
2020	One Week Training on GSuite	Nill	25/06/2020	30/06/2020	77	Nill
2020	Nill	Hands on Training on account book keeping by Mr. Talitemsu Imchen (Semior Accountant) Baroda bank	10/02/2020	Nill	Nill	3
<a href="#">View File</a>						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Digital teaching techniques	1	29/06/2020	04/07/2020	6
Research methodology	1	22/06/2020	28/06/2020	7
Refresher Course in Folkloristics and Semiotics	1	16/09/2020	29/09/2020	14
One Day Workshop on National Assessment and Accreditation Council (NAAC) Related Issues and Challenges	77	20/08/2019	Nill	1
National Seminar on Gender Equality: In Praxis	20	12/03/2020	Nill	1
One day Workshop on: Research Methodology and Proposals	1	27/06/2019	Nill	1

Webinar on COVID 19: Silver lining of COVID-19 in lives of Children	1	26/06/2020	Nill	1
Channelizing energy of children during school closures	1	27/06/2020	Nill	1
Workshop on Plagiarism and Online resources	32	07/03/2020	Nill	1
International E-Conference on Surpassing Boundaries to Create/ Critique Identities: A Praxis of Female	1	29/06/2020	30/06/2020	2
<a href="#">View File</a>				

#### 6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
58	77	93	97

#### 6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Fazl Ali College Teachers Association Welfare Fund	Non-Teaching Welfare Fund	Students Welfare Fund

### 6.4 – Financial Management and Resource Mobilization

#### 6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

<p>1. Internal Audit: Internal Audits are conducted in the college for all committees that are allocated budget during the academic session by the college Audit Committee which is appointed by the IQAC. The audit committee conduct the audit as per the norms, check and verify the vouchers of all type of accounts for every year and also review the previous records and give remarks on them</p> <p>2. External Audit: External Audit is done by the Office of the Principal Accountant General Nagaland</p>
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#### 6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
six organisations/wellwishers	315000	To procure Library Books. 2. For College development 3. To procure

		LCD projectors Others			
<a href="#">View File</a>					
6.4.3 – Total corpus fund generated					
1550000					
6.5 – Internal Quality Assurance System					
6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?					
Audit Type	External		Internal		
	Yes/No	Agency	Yes/No	Authority	
Academic	Yes	Directorate of Higher Education, Govt. of Nagaland	Yes	IQAC	
Administrative	Yes	Directorate of Higher Education, Govt. of Nagaland	Yes	IQAC	
6.5.2 – Activities and support from the Parent – Teacher Association (at least three)					
<ul style="list-style-type: none"> <li>• PTA was established in 2019.</li> <li>• Feedback from the Parents side has been very positive.</li> <li>• Update of student attendance and performance discussed by the Mentors with the Parents</li> </ul>					
6.5.3 – Development programmes for support staff (at least three)					
<ul style="list-style-type: none"> <li>• The support staff is encouraged to attend workshops and training program conducted by competent authority outside the College.</li> <li>• Computer skill development Programme</li> <li>• Training in maintenance of Finance and accounts was conducted by Bank of Baroda for the non-teaching staff on</li> </ul>					
6.5.4 – Post Accreditation initiative(s) (mention at least three)					
<ul style="list-style-type: none"> <li>• Development of infrastructure of Laboratories, Office, Classrooms, hostels and Library.</li> <li>• Enhancement of IT enabled teaching-learning aids.</li> <li>• Introduction of Online admission and payment method.</li> <li>• Introduction of Online Classes and Assessment.</li> <li>• The college played an important role during the Covid-19 pandemic by:               <ul style="list-style-type: none"> <li>-Preparing Hand sanitizers in the college labs.</li> <li>-UV treatment of Face masks in the College Labs.</li> <li>-Distribution of essential commodities to stranded students.</li> <li>-Hostels used as quarantine centers/ Mass Kitchen by the District Administration.</li> </ul> </li> </ul>					
6.5.5 – Internal Quality Assurance System Details					
a) Submission of Data for AISHE portal	Yes				
b)Participation in NIRF	Yes				
c)ISO certification	No				
d)NBA or any other quality audit	No				
6.5.6 – Number of Quality Initiatives undertaken during the year					
Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	One Day	20/08/2019	Nil	Nil	80



	Workshop on NAAC Related Issues and Challenges				
2019	One day talk on Eating healthy food Healthy life	29/09/2019	Nill	Nill	450
2019	AAA Team Visit to the college	19/11/2019	19/11/2019	20/11/2019	1050
2019	Review of suggestions made by AAA team and action plan thereof	22/11/2019	20/01/2020	30/06/2020	77
2020	Revamping of College website Technology upgradation	04/02/2020	Nill	Nill	77
<a href="#">View File</a>					

## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Inter-Departmental Seminar on Challenging the Mindset: Through a Feminist Lens	30/09/2019	30/09/2019	30	8
Story Narration Competition on the theme: "Generation Equality Stands Against Rape"	10/12/2019	10/12/2019	45	20
National Seminar on "Gender Equality: In Praxis"	12/03/2020	12/03/2020	42	14
International Women's Day in	08/02/2020	08/02/2020	6	Nill

Collaboration with Watsu Mungdang, which is the apex organisation of the Ao women on the theme: Generation Equality; Realising Women's Rights				
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7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
1. 21 Solar Lamps 2. Energy Savings due to Solar Street Lamps in College 2.5585

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Provision for lift	No	Nil
Ramp/Rails	Yes	Nil
Braille Software/facilities	No	Nil
Rest Rooms	Yes	Nil
Scribes for examination	Yes	Nil
Special skill development for differently abled students	No	Nil
Physical facilities	Yes	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2020	1	9	25/01/2020	1	Workshop on Communication Skills	Communication Skills are essential for the communities to establish and strengthen relationships.	8

[View File](#)

### 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Manual for Committees	18/06/2020	The College consists of 49 Committees/Cells as on June 2020. The Composition, functions and responsibilities of the various committees are clearly outlined in the manual so that the College administration runs smoothly.
Criteria for Canteen	16/05/2020	The College Canteen is let out to interested private enterprises on lease system. To conform to UGC directive on Healthy Campus which strictly bans junk food in the College canteens and food outlets within the campus, the College has come up with certain criteria for the Canteen operators to follow.
Netiquette for Students teachers	22/06/2020	In order to make students as well as faculty aware about cyberbullying, the College has come up with a manual on Netiquette so that no discrimination/harassment/psychological distress is caused to any student through social media platforms.

### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Marathon on Vigilance Awareness Week and online submission of pledge by faculty as well as pledge taken by students.	28/10/2019	02/11/2019	684
An Awareness Programme on Sexual Harassment was organized by the Internal Complaints Committee	04/12/2019	04/12/2019	400
Pledge on Swachatta was	02/02/2020	02/02/2020	46

undertaken and celebration of Matribasha Diwas was observed, followed by social work in the campus.			
On the occasion of "Road Safety Week", the NSS volunteers distributed stickers, flyers and road sign calendars to the taxi drivers in the Mokokchung town.	19/02/2020	19/02/2020	10
<a href="#">View File</a>			

#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Plantation of Trees 2. Free Plastic Zone 3. Use of Incinerator 4. Chemistry Department Green Lab 5. Swachh Bharat Initiatives 6. Beautification of campus 7. No Tobacco zone 8. Establishment of Eco Club (Organic Garden)

### 7.2 – Best Practices

#### 7.2.1 – Describe at least two institutional best practices

1. September Melange: Every year, to commemorate the College Foundation Day, the September Melange is held in the form of a Grand event that includes myraid of activities culminating on the 8th September which is the college foundation day. 2. Loan a Book Initiative: Departmental libraries are catering to the specific needs of the students by way of providing materials not readily available in the market or too expensive for all students to procure. certain foreign publications are also made available to the students through this Loan a Book initiative.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://drive.google.com/file/d/1SvyYvOx0V26LMd11MGi9OMupfj40SuUg/view>

### 7.3 – Institutional Distinctiveness

#### 7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Ao Department: Fazl Ali College is the only institution in the whole of India offering a course in Ao language and literature, which is the mother tongue of the people of Mokokchung district. Ao is taught presently in 3rd and 4th semesters as an MIL subject in lieu of Alternative English. The Ao paper incorporates the oral tradition of the Aos. However, there is further plan to offer Honours course in Ao under the CBCS-LOCF to be introduced soon by Nagaland University. The English and Ao Department in collaboration has started translation works and has perspective plans to start a Language Translation Centre.

Provide the weblink of the institution

[fac.ac.in](http://fac.ac.in)

### 8.Future Plans of Actions for Next Academic Year

Fazl Ali College Action Plan July 2020 to June 2021 Infrastructure: Painting of College roofs and walls Beautification of campus to continue Hostel renovations to continue Install more water reservoirs in hostels Continue with setting up museum cum exhibition centre Day care centre to be furnished Purchase new desks and benches in phase wise manner Obtain interactive smart boards for audio visual rooms Set up Hi-tech classrooms Bar coding of College properties Student support and programme: To develop LMS as a regular part of teaching learning process. To set up online process of Admission/Student Management System. Career Guidance and Counselling Cell to organize online seminars Eco Club to conduct online Environment awareness programmes, Seminar committee to continue with online inter-department seminars Red Ribbon Cell to conduct online seminar on HIV AIDS. Cultural committee to conduct webinar on cultural issues. Teacher's Progression: To organize workshop on IPR Departments to continue with extension services Conduct of online classes To continue with research activities publications Non-Teaching Staff Development: Computerization of Office Uniform for Drivers and conductors of the college bus. Training on accounts maintenance IT: Provide computers/laptops to staff Develop college computer center into a Hi-tech classroom so that it can be used not only for teaching but also for other purpose (like conducting National level exams etc) To enable live streaming of online classroom lectures Library: To procure more books To procure more books racks To provide facilities for online resources