



**FAZL ALI COLLEGE**  
**INTERNAL QUALITY ASSURANCE CELL**  
**MOKOKCHUNG: NAGALAND: 798601**  
[www.fac.ac.in](http://www.fac.ac.in)



email: [iqac@fac.ac.in](mailto:iqac@fac.ac.in); [principal@fac.ac.in](mailto:principal@fac.ac.in)  
Mob: +919402488006/6009640359

**MEETING MINUTES**

**Date: 8<sup>th</sup> August, 2024.**

**Time: 1:30 P.M**

**Place: IQAC Office, FAC.**

1. Principal chaired the meeting and welcomed all the members.
2. It was decided that the Principal will constitute a committee to peruse the matter regarding the Commerce stream in the college.
3. It was decided to explore the possibility of having a Central Instrumentation Center in the college for collaborative research/experimental works among the different science departments of the college. In this regard the house decided to collect updates from all the science departments regarding the availability of scientific equipment in their departments.
4. With regards to the Skill Enhancement courses specifically the Diploma Course offered by the Computer department, the house was informed that the computer lab needs to be updated before offering the course. Mr. N John Kuotsu was asked to present a detailed proposal for upgradation of the computer lab.
5. For a workshop for Non-teaching staff on *Office Procedures*, the concerned committee sought an extension of time since they need to take into consideration the free time of the staff and the resource persons.
6. As the software for database maintenance of the college *Octopod* is not feasible to be used in the college, it was decided that the contract for the software will be cancelled before proceeding for new software.
7. Mr. N John Kuotsu presented two proposals for the design and maintenance of the college website *i.e.*, *Milestone* and *Excel* and after through discussion, *Milestone* was selected. In this regard, the house decided that the expenditure for the design and maintenance of the college website will be borne by the IQAC while the installation charge will be borne by the college.
8. Work distribution for AQAR 2023-24 will be done as per last year's assignment with minor changes replacing those who have gone on retirement and on transfer.

Recorder: Dr. Imliwati Longkumer, Secy. IQAC.

**Members Present:**

1	Dr. I. Wati Imchen	Principal/Convener	5	Mr. P. Tia Mollier	Member
2	Ms. Bendangsenla	Coordinator	6	Mr. N. John Kuotsu	Member
3	Dr. Imliwati Longkumer	Member Secretary	7	Mr. Watitoshi	Member
4	Mr. Mesutoba	Member	8	Mr. L.S. Vinod Kumar	Member/Vice Principal



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**Action taken report of the IQAC meeting held on 6<sup>th</sup> August, 2024.**


1. Committee set up for Commerce Stream & PG programmes with the following members:
  - i. Mr. L.S. Vinod Kumar, VP- Convenor
  - ii. Dr. Tsukjemchila Imchen, HoD, Geography
  - iii. Dr. Adangla Changkija, HoD, Sociology
  - iv. Dr. Lipokrenla Jamir, HoD, Pol. Science
  - v. Ms. Lireni Tsanglao, Asst. Professor, Economics
  - vi. Principal, Ex-officio member
  - vii. Coordinator, IQAC, Ex- officio member
2. Upgradation of Computer Lab Proposal submitted to the office. (Attached)
3. College Website design and maintenance done by Milestone.

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4. Work distribution for AQAR-2023-24 given to faculty members. (Attached)

Sd/-  
(Dr I. Wati Imchen)  
Principal & Chairman, IQAC  
Fazl Ali College

  
(Bendangsenla)  
Coordinator, IQAC  
Fazl Ali College

**Department of Computer Science**  
**FAZL ALI COLLEGE**  
**MOKOKCHUNG: NAGALAND**  
www.fac.ac.in email: [hod.cs@fac.ac.in](mailto:hod.cs@fac.ac.in)

Comprehensive list of required items for the Computer Science Lab 2024-25.

Sl. No	Category	Item	Quantity	Specifications/Details
	Computing Hardware	Desktop Computers	25	<ul style="list-style-type: none"><li>Intel Core i5 11th Gen/AMD Ryzen 5 5600G or above</li><li>8 GB (expandable to 16 GB)</li><li>256/512GB SSD</li><li>Integrated Graphics</li><li>22" or larger LED display Monitor</li><li>Keyboard &amp; Mouse</li></ul>
	Networking	Network Switch	1	42-port Managed Network Switch
		Router	1	with DHCP, access control, bandwidth management
		Access Point	1	Wi-Fi APs for additional wireless access
		Ethernet Cables	1 Roll	Cat6 cables
	Power Backup	UPS	1	5 KVA <b>Online UPS</b> with Batteries

  
(N JOHN KUOTSU)  
Head of Department  
Department of Computer Science  
Fazl Ali College  
Mokokchung: Nagaland



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Ref. No.: IQAC-64/

/Dated, Mokokchung the 12<sup>th</sup> September, 2024

The Yearly Status Report (AQAR) for 2023-2024 is due for submission to NAAC. In this regard, the IQAC in its meeting held on 8<sup>th</sup> August, 2024 decided to assign the following teachers to work on the different metrics as specified against their names. The reporting period is July, 2023 to June, 2024. A copy of the previous year's report is attached for reference along with the template. Assignees are requested to submit a preliminary report by the 10<sup>th</sup> of October, 2024.

### AQAR WORK ALLOTMENT

Metric	NATURE OF WORK/METRICS/CRITERIA	Name
1	Data of the Institution	Coordinator
2	Institutional Preparedness for NEP 2020	Ms. Talisenla, Education Dr. Leremmongla, Education
3	Extended Profile of the Institution	Coordinator
<b>Criterion 1 – Curricular Aspects</b>		
1.1	Curricular Planning and Implementation	Dr Temjennaro Jamir, Education
1.2	Academic Flexibility	Ms. Temjentula, Education
1.3	Curriculum Enrichment	Coordinator
1.4	Feedback System	Feedback Monitoring Cell
<b>Criterion 2- Teaching- Learning and Evaluation</b>		
2.1	Student Enrolment and Profile	Mr. Watitoshi, Mathematics
2.2.	Catering to Student Diversity	Ms. Merenlemla, Mathematics
2.3.	Teaching- Learning Process	Dr Adangla Changkija, Sociology Ms. Lunthula Quinker, Sociology
2.4	Teacher Profile and Quality	Dr. Imliwati Longkumer, Chemistry
2.5.	Evaluation Process and Reforms	
2.6	Student Performance and Learning Outcome	
2.7	Student Satisfaction Survey	Feedback Monitoring Cell
<b>Criterion3- Research, Innovations and Extension</b>		
3.1	Resource Mobilization for Research	Dr E Benrithung Patton, Pol. Science
3.2	Research Publication and Awards	Dr. Shokip Tumtin, Chemistry
3.3	Extension Activities	Coordinator
3.4	Collaboration	

Criterion 4 - Infrastructure and Learning Resources		
4.1	Physical Facilities	Dr. Imlinichet Imchen, Economics
4.4	Maintenance of Campus Infrastructure	
4.2	Library as a learning Resource	Dr Lendina, Librarian
4.3	IT Infrastructure	Mr. Nyanthung N Ngullie, History
Criterion 5- Student Support and Progression		
5.1	Student Support	Dr. Moalemla Imchen, English
5.2	Student Progression	
5.3	Student Participation and Activities	Dr. P Tiatemsu, Botany
5.4	Alumni Engagement	Ms Toshisangla, Ao Ms. Repabenla, Ao
Criterion 6- Governance, Leadership and Management		
6.1	Institutional Vision and Leadership	Dr. Imnazenla, Pol. Science
6.2	Strategy Development and Deployment	Ms. Lipokrenla Jamir, Pol. Science
6.3	Faculty Empowerment Strategies	
6.4	Financial Management and Resource Mobilization	Coordinator
6.5	Internal Quality Assurance System	
Criterion 7 – Institutional Values and Best Practices		
7.1.1- 7.1.7	Institutional Values and Social Responsibilities	Dr. Temjensangla, Geography Mr Yanthungo M Kikon
7.1.8- 7.1.11	Inclusion & Situatedness, Human Values and Professional Ethics	Dr. Arenla T Ao, English
7.2	Best Practices	Ms Sentibenla Aochen, Botany Dr. Aolemla, Botany
7.3	Institutional Distinctiveness	Dr Kevezai Tureng, Philosophy Dr. Alemtola, Philosophy
	Future Plans of action for next academic year (200 words)	Coordinator

Sd/-  
(Dr I. Wati Imchen)  
Principal & Chairman, IQAC  
Fazl Ali College

(Bendangsenla)  
Coordinator, IQAC  
Fazl Ali College



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## MEETING MINUTES

**Date: 6<sup>th</sup> November, 2024.**

**Time: 12.00**

**Place: IQAC Office, FAC.**

1. Principal chaired the meeting and welcomed all the members. He also welcomed two new members Dr, Adangla Changkija, HoD and Associate Professor, Department of Sociology and Mr. Chubasanen, EAC Mokokchung.
2. It was decided to take the approval in the general faculty meeting, on the proposed winter break from 16<sup>th</sup> December, 2024 and resumption of Even Semester classes from 27<sup>th</sup> January, 2025. Faculty meeting to be held on 24<sup>th</sup> January, 2025.
3. Faculty meeting to be held on 12<sup>th</sup> November, at 10.00 AM.
4. It was decided to grant preparatory leave for the upcoming exams to the students from 8<sup>th</sup> November, 2024
5. Discussion on AQAR 2023-2024 was done. Challenges and course of action to be taken to mitigate it, in the following areas were discussed-
  - To have frequent meeting (IQAC) to discuss about action plan.
  - Decided to have a proper mechanism to conduct uniform remedial/tutorial classes.
  - Upgrading with more ICT facilities – interactive board, ICT projector etc. each semester, to have equity of availability of such facilities to all students.
  - Research publication being one of most challenging metrics, emphasize to focus on research work, do collaborative work and to find means to get College Journal listed.

- Increase the number of books, special grants to be provided for departments to procure books, depending on number of students.
  - Focus on strengthening Alumni Association.
  - Provision of welfare/assistance to students of 4<sup>th</sup> grade employee, giving concession during admission.
6. Action Plan for the session 2024-2025 was discussed and approved with additions.
  7. The AQAR 2023-24, after addition and deletion was deemed complete to be placed in the Faculty Meeting on 12<sup>th</sup> November, 2024 for approval.

Recorder: Dr. Temjennaro Jamir.

Members present:

- |                             |                        |
|-----------------------------|------------------------|
| 1. Dr. I. Wati Imchen       | Principal/Convener     |
| 2. Ms. Bendangsenla         | Coordinator            |
| 3. Mr. L.S.Vinod Kumer      | Vice Principal/ Member |
| 4. Dr. E. Benrithung Patton | Treasurer              |
| 5. Mr. Mesutoba             | Member                 |
| 6. Dr. Adangla changkija    | Member                 |
| 7. Dr. P. Tiatemsu          | Member                 |
| 8. Dr. Lendina              | Member                 |
| 9. Mr. John N. Kuotsu       | Member                 |



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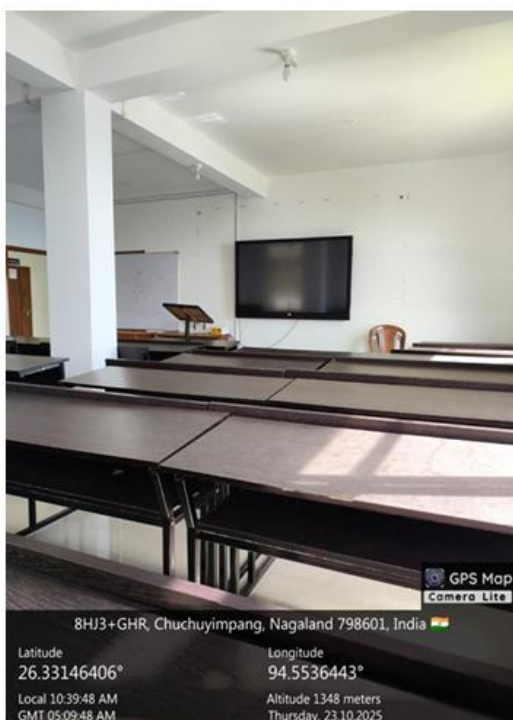
### Action taken report of the IQAC meeting held on 6<sup>th</sup> November, 2024.

1. New IQAC members inducted.
2. ICT facilities procured.
3. Action Plan 2024-25.

Sd/-

(Dr I. Wati Imchen)  
Principal & Chairman, IQAC  
Fazl Ali College

ROOM NO CS1  
(With Smart Board)



*Bendangsenla*

(Bendangsenla)  
Coordinator, IQAC  
Fazl Ali College

ROOM NO CS2  
(With Smart Board)





ROOM NO SB 28 (CONFERENCE HALL)  
(With LCD Projector & Smart Board)



ROOM NO SB 29  
(With LCD Projector & Smart Board)



ROOM NO SB 30  
(With LCD Projector & Smart Board)



ROOM NO SB 31  
(With LCD Projector & Smart Board)



**Government of Nagaland**  
**Office of the Principal Fazl Ali College**  
**Mokokchung: Nagaland**

No. FAC/P-1/2024-25/

/Mokokchung, Dt the 29<sup>th</sup> October 2024

**Notification**

In continuation of the previous notification No. FAC/P-1/2024-25/ Dated the 29<sup>th</sup> October 2024 regarding the composition of Internal Quality Assurance Cell (IQAC) of Fazl Ali College, I am pleased to appoint two more members Dr. Adangla Changkija, HoD and Associate Professor, Department of Sociology and Mr. Chubasanen, EAC Mokokchung.

**Composition of the IQAC 2024**

1.	Principal	:	Chairperson
2.	Ms. Bendangsenla	:	Coordinator
3.	Dr. Imliwati Longkumer	:	Member Secretary
4.	Dr. E. Benrithung Patton	:	Treasurer
5.	Vice-Principal	:	Member
6.	Mr. Mesutoba	:	Member
7.	Dr. Adangla Changkija	:	Member
8.	Dr. P. Tiatemsu	:	Member
9.	Dr. Lendina	:	Member
10.	Dr. Temjennaro Jamir	:	Member
11.	Mr. Watitoshi	:	Member
12.	Dr. Kevezai Tureng	:	Member
13.	Mr. John N. Kuotsu	:	Member
14.	General Secretary, FACSU	:	Member (Representative from Students)
15.	Head Assistant (HA)	:	Member (Representative from Management)
16.	Mr. Chubasanen, EAC, Mokokchung	:	Member (Representative from administration)
17.	Dr. Aoyimsen Jamir, President Alumni Association	:	Member (Representative from stakeholder)
18.	Additional Director, Higher Education	:	Member (Representative from Employers)

(Dr. I. Wati Imchen)  
Principal  
Fazl Ali College  
Mokokchung, Nagaland

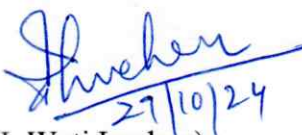
No. FAC/P-1/2024-25/

/Mokokchung, Dt the 29<sup>th</sup> October 2024

Copy to:-

1. The concerned Members
2. Office file

3 IQAC

  
(Dr. I. Wati Imchen)  
Principal  
Fazl Ali College  
Mokokchung, Nagaland

**Fazl Ali College**  
**Action Plan for July 2024 to June 2025**

<b>PLAN</b>	<b>Level of Implemetaion</b>
To pursue introduction PG courses in the college	Insitution
To introduce Commerce	Institution
To offer Add on/Skill courses.	Departments
Define Pos, Cos & PEOs/PSOs	Departments
Explore possibility of implementing Academic Bank of Credits	Institution
<ul style="list-style-type: none"> <li>• Survey avenues for collaborations/ linkages for Internship</li> <li>• To initiate collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-job training, research etc.</li> </ul>	Institution
<ul style="list-style-type: none"> <li>• To implement measures to integrate technology into teaching methods for a blended learning environment.</li> <li>• Online and blended learning (MOOCs/SWAYAM)</li> </ul>	Institution
Student feedback on teachers	Institution
<ul style="list-style-type: none"> <li>• To obtain feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2) Teachers 3) Employers 4) Alumni</li> <li>• Submit analysis and action taken report.</li> <li>• Submit feedback on curriculum to affiliating university</li> </ul>	Feedback Monitoring Committee
To write to Nagaland University for enhancement of intake capacity/sanctioned seats of General and Honours students.	Institution
To pursue for a clear Seat Reservation policy from Higher Education.	Institution
SWOT analysis of academic results every semester.	Departments
Support for differential learning- remedial teaching and tutorials	Departments

To conduct SSS based on NAAC guidelines and submit report of analysis and action taken.	Feedback Monitoring Committee
<ul style="list-style-type: none"> <li>To mobilize funds from Governmental and Non-governmental agencies for research projects / endowments in the institution.</li> <li>To mobilize departments to take up research projects as well as interdisciplinary research activities.</li> </ul>	Institution & RDC
<ul style="list-style-type: none"> <li>Publish The FAC Journal</li> <li>Pursue listing of the journal in UGC CARE list</li> </ul>	
To organize Seminars/Workshops/Conferences.	
<ul style="list-style-type: none"> <li>To continue with extension/community services and to come up with a funding initiative for such activities by the Institution.</li> <li>On Social awareness activities, health and hygiene related activities, adoption of villages</li> </ul>	Departments & Clubs/committees
<p>Extended curricular activities</p> <ul style="list-style-type: none"> <li>Domain related clubs, activities and festivals</li> <li>Sports clubs/teams and activities</li> <li>Continued NSS/NCC/Red Ribbon Club/Eco Club/Legal Cell, etc. extension activities</li> <li>Environment awareness programmes</li> </ul>	Departments & Clubs/committees
To procure more MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc.	Institution
<ul style="list-style-type: none"> <li>Beautification of campus to continue.</li> <li>Purchase more desks and benches.</li> <li>Pursue construction of new classrooms and Labs.</li> <li>Pursue construction of Skill Hub</li> <li>Pursue establishment of Virtual Labs</li> </ul>	Institution

<ul style="list-style-type: none"> <li>• Purchase tables and chairs for departments</li> <li>• Purchase more Projectors/Smart Boards</li> <li>• Procure more computers and printers.</li> <li>• Procure more Laboratory equipment.</li> <li>• Renovation of footsteps to Science Block.</li> <li>• Repair of footpath from the bus stop to the main College gate.</li> <li>• Refurbish Auditorium.</li> <li>• Upgrade ICT facilities and connectivity</li> </ul>	
To procure more books and international Journals for the library.	Librarian & Library Committee
To procure more books racks and book cases	
Capacity building & Skill enhancement workshops to be taken up by the College	Institution/ IQAC
Career Guidance and Counselling Cell to organize more awareness programmes on Competitive exams & career counselling	Career Guidance Cell
Strengthen welfare measures for Teaching, Non-teaching staff and Students	Institution
Seminar committee to continue with inter-department seminars	Seminar Committee
Red Ribbon Cell to conduct seminar on HIV AIDS/ Blood donation and other related topics	RRC
Conduct inter-collegiate sports and cultural events	Relevant Committee
FAC Melange to be held	Creative Arts Committee
Departments to submit student progression to higher studies with proof of admission annually.	
Departments to submit student placement report with appointment letters annually	
Connect with Alumni to be initiated by the FAC internal Alumni Committee & Alumni Association.	Internal Alumni
To come up with a new dedicated database for students based on FYUGP.	Institution

Strengthen e-governance platforms	Institution
To revamp the College website	Institution
Publish Annual College Magazine Fazlian	
Encourage students' participation in different competitions at the university/district/state/national level.	
To organize workshop on PBAS for teachers.	IQAC
To organize capacity building programme for students	IQAC
To organize orientation on NAAC Reforms 2024.	IQAC
To organize capacity building workshop on administrative and office procedures for non-teaching staff.	IQAC
To organize gender sensitization programmes.	
To organize more green campus initiatives: <ul style="list-style-type: none"> <li>➤ Enhance water reservoir &amp; rain water harvesting.</li> <li>➤ To augment facilities for alternate sources of energy and energy conservation.</li> <li>➤ To introduce green audit in a phased manner.</li> </ul>	
To continue promoting the best practices of the college	

Sd/-  
 (Dr I. Wati Imchen)  
 Principal & Chairman, IQAC  
 Fazl Ali College

(Bendangsenla)  
 Coordinator, IQAC  
 Fazl Ali College





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Mob: +919402488006/6009640359

Date: 12/02/25  
Time: 1:30 PM  
Venue: IQAC Office

1. The Principal, Dr. I. Wati Imchen warmly welcomed all the members present in the meeting and voiced the need to increase the frequency of the IQAC Meetings, to at least twice a month.
2. The IQAC Co-Ordinator listed out the set of agendas to be discussed.
3. The first agenda was the introduction of PG courses in the College and the starting of the Commerce stream.
  - With regard to the introduction of PG courses, the DPRs of Political Science and Geography Departments were forwarded to the Directorate for further course of action.
  - The process for starting the Commerce stream is also in progress with official documents submitted to Nagaland university.
4. The second agenda was feedback from the students about the teachers.
  - This feedback is apart from the one undertaken for assessment and accreditation purpose. For this, a committee will be set up, comprising of the VP and senior faculty members. The Committee members will be appointed by the College Authority.
5. The third agenda was the Training Programme for non-teaching staffs.
  - The Programme was supposed to be held last year but, due to some unavoidable circumstances, it could not be conducted. The members agreed upon the urgency and need to have it and the previously entrusted committee will oversee the conduct of the training programme which is tentatively fixed in the month of April this year.
6. The fourth agenda was an Orientation Programme for the newly recruited teachers and the contract teachers who have been regularized recently.
  - It was decided that this programme will be held, with the Principal and senior faculty members as resource persons. The IQAC office will see to the conduct of this programme.
  - A general Capacity Building Programme will also be organized for all the faculty members on moral and ethical aspects of Mentoring with trained Resource Persons.

- In addition to this, MOOC courses were discussed. The feasibility and modalities to have such courses will be looked into by Dr. P. Tiatemsu and a report to be given during the next IQAC meeting.

7. The fifth agenda was ascertaining the number of trees in the campus as part of NIRF SDG parameter and also implementation of College Green Campus Policy.

- The members agreed upon the need to have a map of the green areas in our college. This map will be broken up into grids/zones and each tree will be named, numbered and geotagged. It was decided to entrust this task to the Botany Department.

8. The meeting ended with the Principal and IQAC Co-Ordinator, thanking all the members for their presence and valuable inputs.

Reporter: Mr. Watitoshi Ao

Members present:

1. Dr. I Wati Imchen, Principal
2. Mr. L. S. Vinod Kumar, Vice- Principal
3. Mr. Mesutoba
4. Dr. P. Tiatemsu
5. Dr. E Benrithung Patton
6. Dr. Lendina
7. Dr. Adangla Changkija
8. Mr. Watitoshi Ao
9. Ms. Bendangsenla, Co-Ordinator





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Mob: +919402488006/6009640359

**Action taken report of the IQAC meeting held on 12<sup>th</sup> February, 2025.**

1. DPRs of Pol Science and Geography submitted to Principal for onward submission to the Directorate.
2. Inspection by the Nagaland University for starting Commerce stream done.
3. Workshop for Non-Teaching Staff on Office Procedures conducted
4. Orientation for Newly recruited teachers conducted.
5. Dept of Botany assigned to conduct Green Audit.

Sd/-  
(Dr I. Wati Imchen)  
Principal & Chairman, IQAC  
Fazl Ali College

  
(Bendangsenla)  
Coordinator, IQAC  
Fazl Ali College

**PROPOSAL FOR  
INTRODUCTION OF POST-GRADUATE PROGRAMME IN  
THE DEPARTMENT OF GEOGRAPHY  
FAZL ALI COLLEGE, MOKOKCHUNG, NAGALAND**

**A DETAILED PROJECT REPORT (DPR)**



Submitted By

Department of Geography  
Fazl Ali College, Mokokchung

**DETAIL PROJECT REPORT (DPR)  
FOR INTRODUCTION OF  
POST-GRADUATE PROGRAMME  
IN THE  
DEPARTMENT OF POLITICAL SCIENCE,  
FAZL ALI COLLEGE  
MOKOKCHUNG : NAGALAND.**

**PREPARED & SUBMITTED BY THE FACULTY OF POL. SC. FAC:**

**1. DR. LIPOKRENLA JAMIR, ASSOC. PROFESSOR &  
HOD**

**2. DR. E. BENRITHUNG PATTON, ASSOC. PROFESSOR**

**3. MR. K. NOKMARENBA, ASST. PROFESSOR**

**4. MS. YASHIKALA JAMIR AO, ASST. PROFESSOR**

**5. MR. KUSHEMYIMJONG CHANG, ASST. PROFESSOR**

**6. DR. IMNAZENLA LONGKUMER, ASST. PROFESSOR**

# WORKSHOP ON ADMINISTRATIVE & OFFICE PROCEDURES

15<sup>th</sup> April, 2025

*A hands-on training for FAC Office Staff under the aegis of IQAC, FAC*



**Chuchuyimpang, Nagaland, India**

8hj3+h45, Chuchuyimpang, Nagaland 798601, India

Lat 26.331652° Long 94.553397°

15/04/2025 10:22 AM GMT +05:30



FAZL ALI COLLEGE, MOKOKCHUNG, NAGALAND  
FACULTY ORIENTATION PROGRAMME  
FOR  
TEACHERS (ASST. PROFESSOR - STAGE I)  
ORGANIZED BY THE INTERNAL QUALITY ASSURANCE CELL

Date: 15<sup>th</sup> March, 2025

Time: 1:00 PM

Place: Conference Hall

Chairperson: Dr. Imliwati Longkumer, Secretary, IQAC

**Session I**

Introductory Note: Dr. I Wati Imchen, Principal

On **Administrative Procedures**: Mr. L. S. Vinod Kumar, Vice-Principal

On **Code of Conduct**: Ms. Naomi, HoD, Botany

*Tea Break*

**Session II (2:30 PM)**

On **CAS/PBAS/API**: Ms. Bendangsenla, Coordinator, IQAC

**Q & A**

Concluding Remarks: Chairperson







**FAZL ALI COLLEGE**  
**INTERNAL QUALITY ASSURANCE CELL**

MOKOKCHUNG: NAGALAND: 798601

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No. IQAC-64

~~Mokokchung~~ dated Mokokchung 6<sup>th</sup> March, 2025

To,  
The Head,  
Dept of Botany,  
Fazl Ali College

Subject: FOR MAPPING GREEN AREAS IN OUR COLLEGE

Ma'am,

On the subject cited above, I would like to inform you about a decision taken at the IQAC meeting on 12<sup>th</sup> of February, 2025. As part of NIRF Sustainability Details parameter requirement and also implementation of College Green Campus Policy, the IQAC in its meeting decided to have a map of the green areas in our college. This map will be broken up into grids/zones and each tree will be named, numbered and geotagged in a phased manner and it was further decided to entrust this task to the Botany Department.

The department will have the freedom to tie up with any department/ committee in this matter. An anticipated expenditure statement as per action plan may also be made and submitted to the authority.

This is for your consideration and necessary action.

Thanking you,

Yours Sincerely,

Bendangsenla  
Coordinator, IQAC-FAC



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**Action taken report of the IQAC meeting held on 14<sup>th</sup> April, 2025.**

1. New contract signed for maintenance of College Canteen.
2. Sponsored Music Club Workshop.
3. Procured Smart boards and Ceiling Fans.
4. Dyna roofing of gazebo done.

Sd/-  
(Dr I. Wati Imchen)  
Principal & Chairman, IQAC  
Fazl Ali College

  
(Bendangsenla)  
Coordinator, IQAC  
Fazl Ali College

**OFFICE OF THE  
PRINCIPAL FAZL ALI COLLEGE  
MOKOKCHUNG: NAGALAND**

No.FAC/IQAC/45/2025-26


Dated 24<sup>th</sup> April, 2025

**AGREEMENT**

In accordance to the decision made by the IQAC in its meeting on 14<sup>th</sup> April, 2025 and in response to the joint meeting of IQAC with Mr. Jungshi S Jamir, in-charge, College Cafeteria on 24/04/2025, the management of the College cafeteria is given out to the aforementioned for a period of 3 (Three) years w.e.f. 24<sup>th</sup> April, 2025 with the condition that the lease may not be renewed if the College cafeteria does not satisfy the following criteria:

1. It shall remain open on all working days through the working hours irrespective of non-teaching days.
2. The rent accruing from the College Canteen will be revised every three years.
3. Rent of ₹ 2500 per month shall be paid to IQAC regularly every month.
4. The food served in the canteen should be at an affordable and subsidised rate.
5. The canteen should maintain cleanliness and serve only healthy food.
6. More vegetables and fruits to be incorporated into the menu.
7. Water and electricity bills shall be paid exclusive of the monthly rent.
8. No substance of abuse/prohibited items shall be sold.
9. Inability of the canteen management to fulfil the above criteria is subject to termination of lease.
10. With the satisfactory fulfilment of the above criteria, the lease will be extended to 3 years. In this regard, the college authority reserves the right to revoke the lease any time as and when the authority deems fit.
11. In the case of a change in the management staff of the canteen, the College authority is to be informed in writing.
12. A letter of intent for lease termination must be submitted to the College 2 months before the actual date of discontinuation.

(Mr. Jungshi S Jamir)  
J. B. Enterprise  
Chuchuyimpang, Mokokchung

  
(Dr. I. Wati Imchen)  
Principal  
Fazl Ali College, Mokokchung





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**MEETING MINUTES**

**Date: 14<sup>th</sup> April, 2025.**

**Time: 1:00 P.M**

**Place: IQAC Office, FAC.**

1. Principal chaired the meeting and welcomed all the members.
2. Principal informed that he along with Dr. P. Tia Mollier will visit Delhi soon to pursue the application for DBT Star College Programme.
3. Coordinator reviewed the previous meeting minutes and tabled the agenda for the meeting.
4. It was informed that the inspection teams from NU for Commerce and Ao departments will visit the college on 17<sup>th</sup> April, 2025.
5. On the proposed programme on mental health awareness in the college, after a long deliberation, it was decided that more information will be sought in this regard.
6. With regards to agenda No. 5 of the previous meeting *i.e.*, ascertaining the number of trees in the campus as part of NIRF SDG parameter and also implementation of College Green Campus, Botany Department informed the house that the work will begin after the even semester exams.
7. Mr. Watitoshi updated the house on the preparation for the Training Programme for non-teaching staff on 15<sup>th</sup> April, 2025.
8. Decided to write to Mr. Jungshi S Jamir, in-charge, College Cafeteria regarding the management of the college cafeteria and review of the contract agreement which is already expired. The house decided to invite him to the principal's office on 24.04.25 at 11am.
9. Secretary, IQAC was entrusted to review the MoU of the college cafeteria.
10. The Principal's office will take care of the admission related matters for the upcoming new academic session 2025-26.
11. On the issue of the number of students admissible per subject, the coordinator will verbally discuss the matter with the university.
12. Decided to sponsor the workshop to be organized by the music club next semester as a "capacity building program".
13. The coordinator informed the members that Rs.500000/- was received from the government and the same was utilized for the procurement of smart boards in the college.
14. Decided to purchase ceiling fans for the IQAC office and commerce classrooms.
15. Decided to put Dyna roof on the gazebo outside the IQAC office.

Recorder: Dr. Imliwati Longkumer, Secy. IQAC.

**Members Present:**

1	Dr. I. Wati Imchen	Principal/Convener	6	Dr. P. Tia Mollier	Member
2	Ms. Bendangsenla	Coordinator	7	Dr. Adangla	Member
3	Dr. Imliwati Longkumer	Member Secretary	8	Mr. Watitoshi	Member
4	Mr. Mesutoba	Member	9	Mr. L.S. Vinod Kumar	Member/Vice Principal
5	Dr. E. Benrithung Patton	Treasurer	10	Dr. Temjennaro Jamir	Member