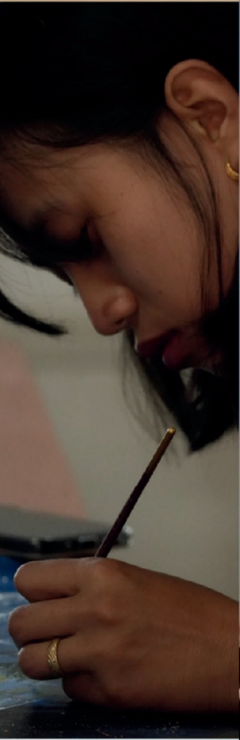




FAZL ALI COLLEGE
MOKOKCHUNG, NAGALAND
NAAC Accredited A Grade College
(Affiliated to Nagaland University)



HANDBOOK

2026

ARTS | COMMERCE | SCIENCE
Four Year Under- Graduate
Programme

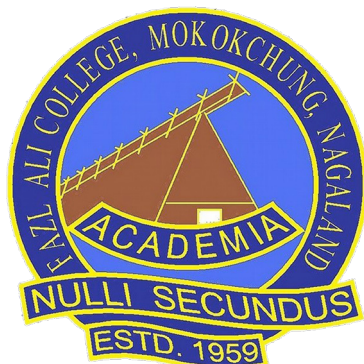


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1. COLLEGE FOUNDATION DAY: 8th September (Estd. 1959)

COLLEGE MOTTO AND LOGO



ACADEMIA NULLI SECUNDUS

(Second to none in Academics)

The College Logo of the picture of an Ariju (Morung) within a circle was conceptualized in 1971. The Ariju was an institution of learning in olden times. It was the seat of learning to inculcate discipline, knowledge and skills for survival, livelihood and socialization for those undergoing the Ariju training. The Ariju in the Logo thus signifies the College as a hub for holistic education.

The words 'Nulli Secundus' beneath the Ariju signifies the prominence of the College as the first institute of higher education to be established in Nagaland. It highlights the ideals of the pioneers to maintain the status of the College as a trailblazer, to be the institute that sets the bar for other institute, thus to be second to none in all achievements.

The word 'Academia' emphasizes the aspiration of the college to produce unparalleled academic achievers and the second to none in academics.

ACCREDITATION

The college was awarded an 'A' Grade by NAAC in 2022 in its third cycle of accreditation.

VISION

To develop the college into a hub of multidisciplinary studies and a center for indigenous research of National and International relevance.

MISSION STATEMENT

- To mould students to face the challenges of contemporary society and to possess definite target goals so that they can act as catalyst for social- economic change.
- To produce students who are ethically sound, creative and second to none in academics.
- To strive towards academic autonomy in order to maintain high academic standards in keeping with the Nation's Education policies.
- To expose students to ICT, enable Teaching -Learning processes while maintaining relevant traditional methodologies.
- To focus on original and need based research on indigenous resources.
- To focus on national buildings by strengthening community extension services and collaborations.
- To build and strengthen transparency and decentralization in academic and administrative roles.

2. ACADEMIC: RULES AND REGULATIONS

Admission to BA, B.Com and B.Sc

- i. Admission to the College is open to all eligible students based on the merit of the last final exam.
- ii. A minimum of 45% marks obtained in Class 12 board examination is required for admission into college.
- iii. Students desiring to change from Science or Commerce stream to Art stream should have obtained a minimum of 45% in the aggregate in the Class 10 + 2 examinations.
- iv. Every eligible student will take admission into every semester. Admission to the next semester shall be permitted with a maximum of only two backlog paper from the preceding Semester.

Reservation of Seats

Students with disabilities (PWD) are provided 3% of seat reservation.

Unfair Means

The College places high importance to academic integrity and honesty. It is therefore warned that any student caught practicing unfair means in the examination is liable to be debarred from appearing in subsequent papers of that particular Examination in addition to forfeiting the particular paper in which he/she is caught practicing unfair means.

Lesson Plan

Each teacher draws up weekly lesson plans for every semester, reflecting the timeline for coverage of the syllabus for the session. Copies of these Lesson Plans are available in the Library for the students' reference.

Attendance

- i. A student will be qualified to appear in the End Semester Examination only if he/she secures pass percentage marks in the internal assessment and maintains 80% attendance in every subject. 5% relaxation of the attendance may be considered by the college authority for genuine reasons.
- ii. A student failing to achieve the minimum attendance percentage of classes conducted so far will be served a general warning in each quarter if a student has failed to score at least 60% attendance of classes conducted, his or her library card will be deactivated for the duration of the next quarter. The library card will be reactivated only if the student reaches the minimum attendance percentage in the next quarter.
- iii. If a hosteller defaults in attendance at the end of the second quarter with a score below 60% he or she will be asked to vacate the hostel.
- iv. If a student who is availing of the Welfare Fund defaults in attendance with a score below 60% at the end of the second quarter, the stipend will be withdrawn from the student immediately.
- v. A student who takes late admission into the college will not be given any considerations / relaxation in attendance requirement. Attendance shall be calculated from the day of commencement of classes.
- vi. A student representing the College in any capacity must apply for permission in advance to the principal through the teacher-in-charge.

Duration of Semesters and Academic Sessions.

The duration of every semester will be 6 months during which Admission, Course work, Conduct of Examinations and Declaration of results and Semester break will be completed.

July to December (6 months)	Semester : I, III, V
January to June (6 months)	Semester : II, IV, VI

Credits and Contact Hours

One contact hour normally of 60 minutes duration corresponds to one credit value. For instance, a paper having 4 credits have shall have a minimum of 4 contact hours in a week. For practical classes, every two hours shall make 1(one) contact hour. One credit of Seminar, Internship, Studio or Field practice, projects or community engagement and services is equivalent to a 2 hour engagement per week.

Internal assessment

- i. Continuous internal assessments are conducted by the concerned departments. The assessment will be 3 tests of which average of the best two test performance will be taken as the final score. Suggested parameters for the assessments are class tests, seminar, quiz, assignments, projects, etc.
- ii. In case a student misses tests/ assignment etc for valid reasons such as NCC, NSS, FACSU or Sports representing the College/State etc. The same will be conducted later or in advance. Students are required to give prior information in such cases.

Pass Marks

Pass marks for theory as well as practical is 40%. Students should obtain a minimum 40% in internal and external examinations separately to pass the subject.

Four Years Undergraduate Programme (FYUGP)

The College follows the FYUGP as adopted by Nagaland University in 2023.

Awarding of UG Certificate, UG Diploma, and Degrees

UG Certificate

Students who opt to exit after completion of the first year and have secured 40 credits will be awarded a UG certificate if, in addition, they complete one vocational course of 4 credits during the summer vacation of the first year. These students are allowed to re-enter the degree program within 3 years and complete the degree program within the stipulated maximum period of 7 years.

UG Diploma

Student who opt to exit after completion of the second year and have secured 80 credentials will be awarded a UG diploma if, in addition, they complete one vocational course of 4 credits during the summer vacation of the second year. These students are allowed to re-enter within a period of 3 years and completed the degree program within the maximum period of 7 years.

3-Year UG Degree

Students who wish to undergo a 3-year UG Program will be awarded UG Degree in the major discipline after successful completion of 3 years, securing 120 credits and satisfying the minimum credit requirement.

NOTE: Honours students not undertaking research project will do 3 theory courses for 12 credits in lieu of a research project/dissertation.

Course Structure (FYUGP)

Each course could have one, any two or all three combinations and credits of lectures, tutorials or practical components.

The following categories of courses and the minimum credit requirements for 3-year UG programme is as given below:

Semester wise Course and Credit Distribution

Semester	Course Categories	Credits
I	2 Major Courses (4+4)	8
	1 Minor Course	4
	1 Multidisciplinary Course	3
	1 Ability Enhancement Course	2
	1 Skill Enhancement Course	3
	Total	20

II	2 Major Course (4+4)	8
	1 Minor Course	4
	1 Multidisciplinary Course	3
	1 Ability Enhancement Course	2
	1 Common Value Added Course	3
Total		20
<p style="text-align: center;">Students exiting the programme after securing 40 credits will be awarded UG certificate in the relevant Discipline/Subject provided they secure 4 credits in work based vocational courses offered during summer term or internship/apprenticeship.</p>		
III	2 Major Course (4+4)	8
	1 Minor Course	4
	1 Multidisciplinary Course	3
	1 Ability Enhancement Course	2
	1 Skill Enhancement Course	3
Total		20
IV	2 Major Course (4+4)	8
	1 Minor Course	4
	1 Ability Enhancement Course	2
	1 Skill Enhancement Course	3
	1 Common Value Added Course	3
Total		20

Students exiting the program after 80 credits will be awarded UG Diploma in the relevant Discipline Subject provided they secure additional 4 credits in skill based vocational courses offered during first year or second year summer term.

V	3 Major Courses (4+4+4)	12
	1 Minor Course	4
	1 Internship	2
	1 Common Value added Course	2
Total		20
VI	4 Major Courses (4+4+4+4)	16
	1 Minor Course	4
Total		20

Students who want to undertake 3 – Year UG Programme will be awarded UG Degree in the relevant Discipline Subject upon securing 120 credits.

Paper distribution across Semesters:

Semes- ters	Disci- pline Specific Cours- es/ Minor	Minor Cours- es	Interdisciplin- ary/ Multidisci- plinary	Ability Enhance- ment Courses	Skill Enhance- ment Courses/ Internship/ Disserta- tion	Com- mon Value Added Courses
I	C1 C2	Min1	Environmental Science	ENG 1	Common Pool SEC	
II	C3 C4	Min 2	Common Pool MDC	MIL 1		VAC
III	C5 C6	Min 3	Common Pool MDC	ENG 2	Common Pool SEC	
IV	C7 C8	Min 4		MIL 2	Common Pool SEC	NCC/ NSS/CP/ VAC
V	C9 C10 C11	Min 5			Internship	VAC
VI	C12 C13 C14 C15:	Min 6				

Total and Pass Marks:

Paper	Credits	Internal Marks Total Pass	External Marks Total Pass	Total Pass Marks
Major	4	25/10	75/30	100/40
Minor	4	25/10	75/30	100/40
AECC (English, EVS)	2	12.5/5	37.5/15	50/20
MDC/IDC	2	12.5/5	37.5/15	50/20
SEC	2	12.5/5	37.5/15	50/20

Question Pattern and Examination Duration

Paper	Question pattern & Marks	Exam Duration
Major	Descriptive: 5x15=75 marks (At least one from each unit)	3 Hours
Minor	Multiple Choice: 15x1=15 marks (At least two from each unit) Short Answer: 5x1=5 marks (Minimum one from each unit) Descriptive: 5x10=50 marks (At least one from each unit)	3 Hours
AECC (English, EVS)	Multiple Choice: 15x0.5=7.5 marks (At least two from each unit) Short Answer: 5x1=5 marks (Minimum one from each unit) Descriptive: 5x5=25 marks (At least one from each unit)	2 Hours
MDC/IDC,SEC, VAC	Multiple Choice: 15x0.5=7.5 marks (At least two from each unit) Short Answer: 5x1=5 marks (Minimum one from each unit) Descriptive: 5x5=25 marks (At least one from each unit)	2 Hours

Practical:

Evaluation of Lab records	: 10 marks
End Semester Exam	: 30 marks
Regularity	: 10 marks
Total Marks	: 50 marks

Practical courses are to be continuous evaluation. All practical examinations shall be conducted internally before the start of external (theory) examinations and be completed 15 days before the beginning of end-semester examination.

Marks to Grade Conversion

Marks (%)	Letter Grade		Grade Point
90 to 100	O	Outstanding	*For papers having 100 marks the GP shall be marks obtained divided by 10.
80 to 89.99	A+	Excellent	
70 to 79.99	A	Very Good	
60 to 69.99	B+	Good	*For papers having 50 marks the GP shall be marks obtained divided by 5.
50 to 59.99	B	Average	
40 to 49.99	C	Passed	
Less than 40	F	Failed	

Improvement of Semester End Exam

Improvement examinations for theory courses are allowed by the University to desiring students by surrendering their previous Mark sheet. Improvement examinations shall be permitted for a maximum of 2 papers per semester for one time only, during subsequent examinations for that semester. In case the student fails to improve his/her score, marks secured in the previous examination will be used. Improvement examinations will be allowed only if SGPA is lower than A+.

Transfer of College

Students shall not be eligible for transfer of college without obtaining “No Objection Certificate” from the University.

Add-on Courses

These are additional courses offered outside of the prescribed semesters courses. Extra fees may be charged by the College for those who take the add-on courses.

Skill Based Courses

The College arranges 1-2 week Skill based courses such as time to time across the departments for students interested in undergoing such courses.

The College periodically conducts 1–2-week skill-based courses across departments for students who are interested in undertaking such courses.

3. LIBRARY: RULES AND REGULATIONS

Working Hours

The library shall remain open on all working days from 9:00 AM to 4:00 PM
Issue of books will be from 9:30 AM to 3:30 PM

Eligibility for Library Membership

The following shall be eligible to become members of the Library:

i. Teachers. ii. Students. iii. Non-teaching staff of the college.

Procedure for Enrolment

All categories shall fill in the prescribed forms and make the necessary deposit to become members of the library. Members will be given Library Cards/Tickets for borrowing books.

Conditions of Loan

Books shall be issued only upon presentation of valid Library cards/tickets.

Books shall not be issued when a student brings another person's card/ticket. To ensure this, a student will be required to present his/her Identity card at the issue counter.

Fines for Late Return

Any member who delays the return of books after due date will be fined Rs.5/- per book for each day of delay.

Further, the Librarian shall have the power to refuse issue of books to a frequent defaulter.

Reference and Periodical Section

Reference books, Rare books, Periodicals, Journals, Magazines, Newspapers, etc, are not meant for issue but for consultation in the library only. However, a Librarian may at his/her discretion, permit.

Library ICT Resources

The Library is a designated Resource Centre with internet connection to facilitate students in their studies through e-Resources.

Conditions Regarding Issuing of Books

Category of members	No. of Cards	No. of Volumes	Loan Period	Amount of Caution Deposit
Teachers	1	10	30 days	-
Students				
a. Honours	1	3	7 days	1000/-
b. General	1	2	7 days	1000/-
Non-teaching staff	1	2	7 days	-

Loss of Library Cards/Tickets

In case of loss of library card/ticket, the borrower must report the loss immediately to the Librarian. A duplicate card/ticket could be issued, provided that the Librarian is satisfied with the explanation of the borrower and on payment of Rs. 50/- for each card lost.

Loss of Library Books

In case of loss of books, mutilating or defacing a book, or of destroying and damaging library properties, such members shall be required to replace the same by procurement.

Renewal of Cards

Library cards/tickets should be renewed at the start of every academic session. For this a student shall bring (i) Admission Receipt and (ii) Identity Card.

Re-issue of Books

- a. **Students:** Books can be re-issued to the borrower for another week provided those books have not been requisitioned (reserved) by any other member. However, re-issuing will be done only after the books have been first returned and entry made in the book card.

- b. **Teachers:** Books will be re-issued after seven days after submission to the library. This is to enable the students also to use the book(s).

Reservation/Requisition of Books

Members can reserve books making use of the reservation cards supplied for such purposes from the counter.

With-holding of Results

Students are required to surrender their cards/tickets to the library before the commencement of every semester examination failing which their results are liable to be withheld.

Termination of Membership

Any member intending to terminate the membership shall have to return all the books borrowed and on surrendering the Library cards/tickets, the Librarian shall issue a “No Dues/Clearance” certificate.

Refund of Caution Deposit

A member who has terminated his/her membership may claim a refund of the caution deposit from the Library Committee of the college after producing the “No Dues/Clearance” certificate from the librarian. In case of Teachers and Non-teaching staff who do not have to make any caution deposits, the Principal will settle the account only on production of the “No Dues/Clearance” certificate by the Teachers/ Non-teaching staff from the Librarian.

Special Powers

The Librarian shall have the power to refuse the issue of a book or to recall any book from the borrower if it is considered necessary in the interest of the Institution.

General

- i. Personal belongings such as handbags, umbrellas, files, personal books, etc, should be left on the shelf provided at the Library. However, the students can take in their purse/wallet and other valuables. The College will not be responsible for loss of any items.

- ii. Smoking, talking, making noises are not allowed inside the Library.
- iii. Books, Periodicals, etc, taken by members from the shelves may be left on the tables.

4. HOSTELS: RULES AND REGULATIONS

	Boys Hostel	Capacity	Warden
1	Cool Creek	54	Dr. P Tiatemsu
2	Nathan Memorial	40	Mr. KushemYimjong Chang

	Girls Hostel	Capacity	Warden
1	Valley View	64	Dr. Leremmongla
2	Athena	32	Ms. T Imsunaro

Fees and Dues

The Boarders should pay off their Hostel fees in the College Office.

All hostellers should pay their Mess Fee by the 10th of every month, after which a fine of Rs. 5/- per day shall be charged till the 15th of the month. Thereafter if the defaulting student fails to pay, the Prefect should report to the Principal's Office for necessary action. Depending upon the needs of each hostel, the mess fee may be hiked/re-fixed by the Hostel Committee.

Hostel Visitation and Timing

Visiting Hours: 3:00 – 5:00 PM

Outings will be permitted only on Saturdays and all mess marketing should be done on those same days. College buses will be provided for marketing on these days.

Entry of boys into the girls' hostel and girls into boys' hostel is strictly prohibited. Violation of this rule will be liable to expulsion. Prior permission from concerned Warden must be obtained for visiting either boys' or girls' hostels.

No outsiders will be allowed to stay overnight in the hostel. If any such case is detected, the student(s) entertaining the outsider(s) shall be liable for punishment.

Hostel Activities and Timings

- i. Hostel gates close at 6:00 PM in summer and 5:00 PM in winter.

- ii. Boarders arriving after the stated hours should obtain the Warden's written permission for entry.
- iii. Regular Roll call and prayer meetings will be held at 6:30 PM in summer and 5:30 PM in winter.
- iv. Study hours from 5:00 AM to 7:00 AM and from 6:30 PM to 9:30 PM are to be strictly maintained.
- v. Social work may be held on the 2nd and 4th Saturdays of every month.

Mess Timings

Lunch: 8:00 – 8:30 AM, Dinner: 4:00 – 4:30 PM

Dos and Don'ts

- i. Strict silence is to be maintained during study hours.
- ii. Use of alcohol and drugs in the hostel is strictly prohibited. Violation of this rule shall be punishable by expulsion from the hostel as well as the college.
- iii. Use of electric heaters in the hostel is strictly prohibited.
- iv. Gambling in any manner is strictly prohibited.
- v. Chewing and spitting of pan, gutkha and other tobacco products inside the room and hostel premises is strictly prohibited.
- vi. Cleanliness should be strictly maintained.
- vii. Disobedience and unruly behaviour is punishable under hostel rules.
- viii. Hostellers shall not be allowed to take up outside part-time jobs during their stay in the college hostels.

Hostel Properties

- i. Damage or loss of any hostel properties by a boarder should be either replaced or its value paid off by the concerned student(s).
- ii. Boarders must see to it that the hostel properties/furniture are properly maintained and kept in their respective allotted room without transferring them.

Selection of Prefect and Assistant Prefect

Selection of Prefect and Assistant Prefect will be done by the Hostel Committee every academic session.

Leave/Exit/Reporting

- i. Proper leave of absence from the hostel is to be obtained from the Warden, failure of which will lead to his/her expulsion.
- ii. A boarder can vacate his/her hostel seat only after prior information to the Warden, failure of which will lead to the forfeiture of his/her caution deposit.
- iii. Boarders leaving the hostel after an exam/session should report to the warden.
- iv. Boarders should report to the hostel within one week of college reopening.
- v. Hostellers defaulting in class attendance will not be allowed hostel re-admission in the following semester.

Mess Committee

The Mess Committee will comprise of the following members:

- Prefect.
- Assistant Prefect.
- One representative from each class.

Note: The Mess Manager will be selected by the Mess Committee for a period of one month.

Caution Deposit

For withdrawing caution deposit, the student should write an application addressed to the Principal, which should be forwarded by the Prefect to the Warden of the concerned hostel. The application should be enclosed with the hostel admission receipt. The concerned hosteller should claim the caution money within 6 months of his/her departure from his/her respective hostel beyond which time it will be forfeited.

Hostel Committee

The Hostel Committee is comprised of the Wardens of the Hostels. They function to ensure the smooth working of the hostels.

5. STUDENTS' UNION & ACTIVITIES

Each student of the College is a member of the Fazl Ali College Students' Union (FACSU). The FACSU Executives headed by the General Secretary is the official student representative body for all matters and activities relating to students.

The Principal is the ex-officio President and Treasurer of the FACSU.

A Student Advisory committee is nominated by the Principal from amongst the teachers to guide and advise the students and to deal with issues that may arise from the students. They will generally attend the Council meetings as and when these are conducted.

General Council: The General Council members are the elected class representatives (CRs) of the respective classes.

The Executive Council is comprised of the following elected members:

President	: Principal Ex-Officio
Vice-President	: Nominated
General Secretary	
Asst. General Secretary	
Games and Sports Secretary	
Asst. Games and Sports Secretary	
Social Service Secretary	
Asst. Social Service Secretary	
Fine Arts and Debating Secretary	
Asst. Fine Arts and Debating Secretary	
Magazine Secretary	
Asst. Magazine Secretary	
Girls Common Room Secretary	
Boys Common Room Secretary	

Tenure: The tenure of the Office Bearers shall be one year, provided they remain students of the college.

Role, Powers and Functions: The Students body takes the major role in organizing important college functions such as Freshers' Social, Parting Social, College week, Literary Day and so on. The body acts as the liaison between the students of the College and other student bodies such as Ao Students Conference (AKM), All Nagaland College Students Union (ANCSU) and other such organizations.

For details regarding the powers and functions of the various posts, the Constitution of the Fazl Ali College Students' Union may be referred to.

6. EXTRA/CO-CURRICULAR ACTIVITIES, COMMITTEES, CLUBS & CELLS

College Advisory Committee, Construction & Development Committee

These are committees constituted for infrastructural and academic development of the College.

Internal Quality Assurance Cell (IQAC)

The IQAC of Fazl Ali College was formed in 2006 as a requirement of the National Assessment and Accreditation Council (NAAC). IQAC oversees aspects of the activities that would enhance and maintain the quality and standards of the College. It works to ensure that the College progresses in the criteria as given by NAAC. The IQAC plays a role in initiating quality culture and best practices in the College.

Its various functions include creation of learner-centric environment, making arrangements for feedback from students, teachers, parents and other stakeholders, documentation of programmes and activities, maintenance of institutional data base and organizing inter and intra institutional workshops and seminars.

UGC Cell

Project implementation, financial transactions, conduct of programmes, data collection, correspondences, related to UGC are done through the UGC Cell.

Internal Audit Committee & Property Committee

An Internal Audit Committee has been set up for budgetary management, planning and audit of income and expenditures of the College.

The Property Committee takes inventory of all College properties and keeps it up-to-date.

Internal Complaints Committee Relating to Sexual Harassment of Women Employees (ICCRSHWE)

This committee was set up on 3rd October 2013 in compliance with the directive from the Directorate of Higher Education, Nagaland. They evolve mechanisms toward ensuring a safe and secure environment and raise awareness against sexual harassment in various forms in the workplace.

National Institutional Ranking Framework (NIRF) & All India Survey of Higher Education (AISHE) Committee

NIRF collects and submits data of the College for ranking of institutions of Higher Education in India. AISHE collects and submits data on various aspects of Higher Education.

Internal Committee for Students with Disabilities

This committee was set up under the directive of the UGC and the Supreme Court. The role of this committee is to take care of the needs of students who are differently abled, monitor implementation of schemes for differently abled students and organize sensitization programmes.

Child Care Centre Monitoring Committee

This committee has been set up to oversee provision of child care facilities in the College campus in order to give succour to young working mothers of both teaching and non-teaching faculties and also students if the need arises.

Mentorship

Mentorship is a program introduced in the college since 2007. Every student is assigned a teacher as his/her mentor who will guide him/her. Students must meet their mentors as often as needed to enable their mentors to help them.

Alumni Association, Internal Alumni Committee

The Fazl Ali College Alumni Association was formed in 2008 to enable past students to continue their association with the college in a meaningful way and to contribute towards its growth. Any student who has enrolled or passed out of the College may become a member of this Association after registering him/herself as a member.

The Internal Alumni Committee consists of alumni who are serving in the College.

Right to Information (RTI) Cell, Legal Cell, Campus Ambassador

The committee on RTI at Fazl Ali College was constituted on 1st June, 2011. The major activities of this committee are to disseminate relevant information through the display of Articles, Notifications, Amendments, etc, as well as organizing events and seminars. FAC RTI Cell is committed to enable the general public to have greater access to any domain of information particularly in relation to the College.

The Legal Cell comprises of a faculty as coordinator and students as Para-Legal Volunteers. It aims to give legal awareness to the students. It also renders legal aid to students and residents of the campus when necessary. The Legal Aid Clinic is open on Mondays, Wednesdays and Fridays.

The Campus Ambassador is the designated officer who works toward students and campus residents Voter Education.

Anti-Ragging Cell

Ragging is absent in the ethos of the college. However the Anti-Ragging Cell has been set up to resolve or prevent any such practice that may arise in the institution.

Seminar Committee

To streamline the academic development programs conducted in the college, a Seminar Committee was formed in 2010. This Committee organizes Bi-monthly Inter-Departmental and other seminars with the objective of enriching the teachers in various disciplines.

Research Development Committee

Research Development Committee works towards documenting and creating

motivation among faculty and students to undertake research work in the shape of projects and publications.

Disaster Management Committee

This committee was set up in the college in 2021. The role of this committee is to oversee procurement of equipment and manpower training in order to keep the institution in a state of preparedness in the event of any disaster.

Career Guidance & Counselling Cell, Entrepreneurship Development Cell

The College has a Career Guidance and Counselling Cell which endeavours to guide the students in choosing their right career path besides giving timely counselling. The cell also conducts Career Guidance Seminars and serves as a platform for new discussions on career and life options.

The Entrepreneurship Development Cell is envisioned to be an incubation centre for aspiring student entrepreneurs, Start-ups and to provide linkages with sponsors and industries wherever possible.

Grievances Redressal Cell

A grievances box has been placed in the College for any students who may have legitimate complaints/suggestions, to improve the college. They may write down their complaints/suggestions and put it into the box for redressal by the college authority.

College Website Committee, System and Information Committee

The Website committee looks after the development and maintenance of the College Website.

The Systems and Information Committee lends its expertise in training, managing, planning, procuring, implementation and maintenance of IT related matter.

Library Advisory Committee

The Library Advisory Committee has been formed with the objective to assist the librarian in formulating library policies, rules and regulations. It assist the librarian in financial, infrastructural and ICT planning, procurement and development.

Laboratory Development Committee

The Laboratory Development Committee was formed in 2017 to enhance the scientific skills of students through development of strategies to upgrade the laboratories.

College Publications

i. **Fazlian:** The *Fazlian* is the Annual College magazine published by the students and the teaching faculty. This magazine contains official reports and is also a platform for free expression of the teachers and students.

The College Magazine Committee is responsible to bring out the magazine and to ensure that it reflects the quality and values of the College.

ii. **FAC Journal:** The first publication of the FAC Journal was in 2011. This publication, brought out annually, is a multidisciplinary journal which seeks to bring out articles at the research level.

Students Assessment Committee

The Students Assessment Committee monitors the students' attendance. The task of the Committee is to co-ordinate the results of the students' Internal Assessment.

Students' Welfare Committee

The students Welfare Committee oversees the fund management and allocation for students welfare such as mess fees, book grants, stipends and so on.

Disciplinary Committee

The College Disciplinary Committee ensures that students abide by the rules and regulations of the College as laid down in this Handbook.

Uniform Committee

Uniform Committee is in charge of fixing rates, procuring and distribution of the college uniform.

Photography/Videography Committee, Information and Publicity, Media Cell

The Photography/Videography committee projects the college through its media. It assists in the documentation and archiving of the various events of the college.

The Information and Publicity cell and the Media cell prepare photos and write-ups of events and news for publicity.

Light and Sound Team

The Light and sound team looks after the light and sound systems during all events conducted in the College. They are also responsible for storing and maintenance of equipment after use.

Awards Committee

The Awards Committee, set up in the college in 2006, manages and oversees the smooth execution of the different academic awards instituted by various groups and individuals. This committee also takes care of the prizes and certificates for the literary and other competitions of the college.

Students Advisory Committee, FACSU Election Committee

The students advisory committee's role in general is to advise and supervise the student body in various activities such as Freshers' Social, Parting Social, Sports week, FACSU Elections, and other student related matters as required.

The College Election Committee is responsible to oversee the elections of the student body to its various Executive posts. This committee ensures the timely and smooth conduct of the student election.

National Cadet Corps (NCC)

The College has NCC units of both Boys (SD) under 25 NL Boys NCC, Mokochung, and Girls (SW) under 1 Nagaland Girls Bn, Kohima. This activity is looked after by teachers designated as either Associate NCC Officer (ANO) or Caretaker Officer (CTO). Enrolment is open to all. Enrolled students can sit for the NCC B and C Certificate exams which will benefit them for future employment. Cadets of the College participate in events like Republic Day, Independence Day, Annual Training and other Camps, Environment and Cleanliness drives and so on. Motto: *'Unity and Discipline'*.

National Service Scheme (NSS)

The College has a strong NSS established in the College in 1982. Teachers-in-charge are designated as NSS Program Officers. NSS is a popular program for students specially oriented towards social service.

Motto: “*Not me but you*”.

Swachh Bharat Abhiyan (SBA)

SBA is the Clean India Mission is a country wide campaign initiated by the Government of India in 2014 to stop open defecation and improve Solid Waste Management. SBA was initiated in the College in 2015. Ever since then it has been conducting awareness programmes and going on cleanliness drives in and around the College with the participation of both faculty and students. Slogan “*One Step Towards Cleanliness*”.

Games and Sports Committee

The College Sports Week is held once annually. Games and sports are an integral component of the college activities and it is mandatory for all students to be present for this event. Any student may participate in the athletics, sports and other competitions organized during this time.

The College has a spacious Auditorium, Football Ground, Basketball Court, Recreation Centre and other support systems to facilitate the various activities.

The Games and Sports Committee organizes, coordinates and maintains sport activities and the related facilities.

Internal Task Force on Mental Health

This committee was set up in December 2025 in order to effectively conduct the directives of the Honorable Supreme Court order on Mental Health, to create a safe, supportive and inclusive environment in higher educational institutions.

Interest Clubs

Students have the option to join any club of their interest from among the following:

Red Ribbon Club: The FAC Red Ribbon Club was started in 2007. It is an on-campus intervention program for students in educational institutions. The program addresses the knowledge, attitude and behavior of the youths in the interrelated areas of Voluntary Blood Donation, HIV/AIDS and sexuality as demanded by their age, environment and lifestyle.

Eco Club: Eco Club was formed in the College in March 2019 under the directive of the Ministry of Environment, Forest and Climate Change, GOI and the Nagaland Pollution Control Board. This club works towards reduction of pollution, environmental awareness and conservation and to maintain a green and clean environment. Motto: “Live Green”.

Drama Club: This club is under the auspices of the Department of English. Membership is open to all students who have a flair for acting and creativity.

Fine Arts Club: The Fine Arts Club is open to all students who are interested in Fine arts. It is a vibrant platform for students to explore and showcase their creativity in various art forms, including painting, sketching, sculpture, and craftwork. The club regularly organizes workshops, exhibitions, and competitions, encouraging artistic expression and cultural enrichment. It is a space where talent meets opportunity, fostering imagination and innovation.

Music Club: The Music Club brings together students with a passion for music, offering a platform to explore vocal and instrumental talents across genres. From classical to contemporary, the club nurtures musical skills through jam sessions, workshops, and stage performances. It also represents the college in various events, fostering teamwork, creativity, and rhythm.

Culture Club: Culture club aims to preserve cultural heritage among the student community as well as promote fusion and multicultural expressions. It is involved in celebrating Annual Cultural Day, wearing of cultural attires by students and staff on Wednesdays, Celebration of major Naga festivals, traditional games during the annual sports week and in inter-collegiate cultural competitions.

Cogitatio Club (Philosophy): A student initiative for students interested in Philosophy under the aegis of the Philosophy Department.

Creative Arts Committee

The Creative Arts Committee embodies the vision to spark, express and channelize the spirit of creativity among the students. FAC Melange is an endeavor of the Committee held annually.

FAC Melange: FAC Melange is the College annual fiesta celebrated every year. Here students may compete in debates, quiz, painting, writing and other competitive events and experience the transformative power of Art with the objective to Explore, Extend and Enlarge.

7. AWARDS OF THE COLLEGE

Akok Walling (Debater of the Year) Award

This Award, instituted and sponsored by Mr. Akok Walling, former Associate Professor and Head of Department of Functional English, and his family in 2007, is awarded annually to the individual winner of the Debate Competition. It carries a Certificate and a cash prize.

Chubainla Award for Academic Topper (CAAT)

The Chubainla Award for academic Topper, instituted and sponsored by the former Principal of the College Mrs. Chubainla Jamir in 2008, every year to the student topping the BA/BSc 6 Semester University examinations. It carries a Certificate and a Cash prize.

Linnaeus Award

The Department of Botany instituted the Linnaeus Award in 2010. This annual award has been named after Carl Von Linne, the “Princeps Botanicorum” (Prince of Botanists) and is given to the student who graduates with the highest first division marks in botany from the College. It carries a Certificate and a Cash price.

Evangelical Union Student of the Year Award

This award has been instituted in 2015 by Ms. Kuholi Chishi, former Principal,

FAC and Director, Higher Education Nagaland. This award may be given to any male/female of any class who is a member of the EU of the college and has maintained academic, ethical, moral & spiritual wellbeing. It carries a cash award and a certificate.

Dr Longrizung Award for Academic Excellence

This award is instituted in 2017 by the family of Late Dr Longrizung, one of the members of the Steering Committee that set up the College. It is awarded to the students graduating with the highest score in BA and BSc University Examinations and carries a Cash award with Certificate.

Dr A.K. Choudhary Award

The Dr A.K. Choudhary award was instituted in 2019 by Dr Anil Kumar Choudhury and his family. He is a Retired Associate Professor from the Department of Mathematics, and served the College till January 2019. This award is given to the student securing highest aggregate marks in Mathematics irrespective of whether he/she is an Undergraduate University topper or not. It carries a cash award and a certificate.

Subject topper Awards

Dr Watimongla Pongener Award for Topper in **English**.

Dr Imcharenla Award for Topper in **Economics**.

Dr Lanurenla Award for Topper in **Ao**.

Dr Bendangtemjen Award for Topper in **Geography**.

Ms. Tiarenla Aier Award for Topper in **Philosophy**

Department of Education Excellence Award for Topper in **Education**.

Department of Sociology Award for Topper in **Sociology**.

Department of Political Science Award for topper in **Political science**.

8. MEMORANDUM OF UNDERSTANDING (MOUs)

The college has several MOUs signed with different institutions/agencies to facilitate collaboration in Research, Academic exchanges and Resource sharing. They are:

- i. Lemsachenlok Society Longleng.
- ii. The Morung Express.
- iii. All India Radio, Mokokchung.
- iv. Clark Centre for Peace, Research and Action (CCPRA), CTC.
- v. Department of Horticulture, Mokokchung, Nagaland.
- vi. Sherubtse College, Royal University Bhutan.
- vii. Mokokchung College of Teacher Education.
- viii. Chief Animal Husbandary & Veterinary Office, Mokokchung.
- ix. Eagle Crest Training Academy & Consultancy, Dimapur.
- x. Clark Theological College, Aolijen, Mokokchung.
- xi. CKB Commerce college, Jorhat, Assam

9. FACILITIES

Transport

College Bus: At the time of admission, fares for the college buses are deducted from all students.

Students can avail of the college bus service plying between the College and the town at the following timings: Morning: Departure from the Town - 8:15 AM, 9:30 AM Evening: Departure from the College - 2:25 PM, 3:45 PM, 4:00 PM.

Postal Services

A Branch Post Office is located in the main College building which provides services such as collection of Phone bills, booking and delivery of Registered letters, Speed Post, Money Orders (up to a limit of '5000/-) apart from collection and delivery of ordinary mail. It is authorized to sell Postal and Revenue stamps. It is also authorized to open various kinds of Savings and Insurance accounts.

Timing: Open on Mondays, Wednesdays and Fridays from 9:00AM to 12:00 Noon

Student Welfare Fund

The College has set up the Student Welfare Fund for deserving students needing financial assistance and for those students who are differently abled. Applications for

this facility may be addressed to the College Principal and submitted to the Convener, Welfare Fund Committee

Disabilities and students with Special needs

Based on the need of the individual cases, the college provides for students with special needs by arranging separate/ special rooms for writing exams.

Rest Rooms

Toilets are available both in the Science and Arts Blocks. Co-operation of all the students is required to keep them clean and in working order.

Medical

A Medical Sub-centre is located in the College Campus. Students and staff may avail of this facility for first aid or emergency medical care

Timing: Open daily 9:00AM - 1:00PM

Computer & Network Resource Centre

- A computer lab with adequate computers is available for Computer Science students. Another computer room is set up for use for both faculty and other students. The college reserves the right to limit, restrict, remove or extend computing access to its resources.
- All users of the computer facilities must act responsibly and maintain the integrity of the resources. Tampering with cables or hardware is prohibited.
- The primary purpose of the computer facilities is for academic activities. Use for entertainment etc. must yield to academic and administrative use.

Photocopy machine

The College has a photocopy machine attached to the Library. Students who wish to avail of this facility may do so on payment of prescribed rate.

College Cafeteria cum Recreation Centre

Students can enjoy refreshments at reasonable rates in the cafeteria located in the

college campus. Consumption of alcohol or other intoxicating substances in any form in the cafeteria is strictly prohibited. Facilities for indoor games are provided in the Recreation Centre.

College and Departmental Initiatives

- Departments maintain their own **Departmental Library** to provide students study materials and reference books not readily available elsewhere.
- The Department of English manages an Ao-English/English-Ao **Translation Centre** that does translation work in collaboration with Ao Department, Publishes Coll Buzz (Student's Campus news) and Quill (A Literary newsletter for students interested in Creative & Literary writing, managed by English Honours students), and started **Lit-Colloquium**, a series on literary discussions.
- Department of Botany maintains a **Botanical Garden** for the purpose of enhancing students' practical.
- Department of Philosophy has started a series of talks for students, '**The Thinking Hat**,' through invited speakers since 2019.
- An **Ethnological Museum** is established and managed by the department of History since 2022.
- All departments take part in **Community Extension Services** carried out in a variety of ways in order to uplift and enrich the people in general.
- '**Ketsangriju**', is a handicraft demonstration centre managed by the department of Ao, established in 2022.
- A Day (Child) Care Centre is run by the College from 2022 onward.
- The Museum of Entomology (MUSE) of the Department of Zoology, Fazl Ali College, was established in 2025 with clearly defined academic and scientific objectives, that aims to serve as an academic and research facility dedicated to the study, preservation, and documentation of Entomofaunal species and broader Arthropod diversity of the region.
- The Aviary of the Department of Zoology, Fazl Ali College, is established as a specialized academic oriented facility dedicated to the ethical management, responsible curation, and study of exotic avifauna.
- The Summer Internship Programme of the Department of Zoology, Fazl Ali College, is designed in accordance with the prescribed internship guidelines under the FYUGP curriculum. The programme is designed to provide structured, skill-based training by integrating theoretical knowledge with supervised practical

exposure. The 60-hour internship is implemented in collaboration with the Chief Animal Husbandry & Veterinary Office, with technical guidance, field training, and professional oversight.

- An Alumni Cell is functioning which can be availed by any alumni.

10. DISCIPLINE

Code of Conduct

Students are expected to be regular and punctual in attending classes. Students must extend due respect to the College administration, staff and teachers inside and outside the classrooms and to fellow students. They must dress decently and carry out their behavior at all times, appropriately. Appropriate action will be taken by the College authority against abusive behavior or acts of indiscipline on the part of any student.

Identity Card (IC)

The student IC must be carried at all times and shown when required. Lost or misplaced cards must be reported immediately. This can be replaced on payment of replacement fee.

Dress Code

The College Uniform must be worn every day. Dressing must be clean and neat and appropriate for classes and for the occasion. Students are required to wear at least one cultural item with the uniform on Wednesdays and Saturdays.

Mobile phones and gadgets

Use of mobile phones and electronic gadgets inside the classrooms is prohibited. Students must switch off their phones when a class/lecture is going on.

Students are not allowed to carry their phones into the exam halls during exam time.

Prohibited Substances

Consumption of alcohol and use of other intoxicating substances in and around the College campus is strictly prohibited.

The College has been declared a ‘Tobacco Free Zone.’ Smoking within and around the college area is prohibited. Violation of this rule is a punishable offence. Violation, when repeated can lead to disciplinary action amounting to expulsion of the student without prior warning.

College Property

College properties must be handled with care. Vandalism, littering, spitting on College premises, smoking inside the college buildings and compound is a punishable offense. In case of damage caused by any student, he/she will be liable to pay for the damage caused.

Printed materials

All printed materials (fliers, publications, t-shirts, etc) using the College name must be approved by the College authority prior to printing.

Firearms/weapons

Explosives, firearms, knives with long blades or any such instruments used to threaten or harm another person is prohibited inside the college campus and will be considered a criminal offence if violated.

Fire precautions

Do not play with lighted matches. Setting fire in any area or manner that may cause fire on any property of the college will amount to committing a punishable offence.

Usage of Social Media

Any student defaming the name of the college in the social media without the permission of college authority will be strictly dealt with.

CCTV

CCTV surveillance system has been installed in the College since 2015.

11. CAMPUS MINISTRY

Evangelical Union (EU)

The EU is an interdenominational movement. In order to promote spiritual awakening and growth among the students it conducts prayer meetings, Bible studies, retreats and camps. The EU office is located in the ground floor of the Cafeteria-cum-Recreation Centre Building.

Union Church

Union Church is the college church located within the college campus, ministered by a full time Church pastor. The Church conducts Sunday Devotional and other weekly Church Services. It caters to the spiritual needs of the resident college teaching and non-teaching faculty, hostellers and other campus residents.

References:

- Curriculum and Credit Framework for Undergraduate Programmes under Nagaland University 2023.
- Guidelines for Examination and Assessment Choice Based Credit System (CBCS) For Undergraduate Courses (Honours and General) Under Nagaland University 2022.
- Relevant Fazl Ali College office notices and circulars.

PLEDGE

I _____, son/daughter of _____ of B.A/B.Sc/B.Com do hereby solemnly affirm and declare that I will follow all the rules and regulations of Fazl Ali College, behave respectfully towards the authority, teachers, staff and fellow students and maintain high standards of discipline on campus.

I also promise to

- Act responsibly and respectfully when using digital platforms.
- Refrain from engaging in cyber-bullying, online abuse, or sharing offensive or inappropriate content.
- Avoid posting, forwarding, or misusing institution-related photos, videos, or information without proper authorization.
- Uphold decency when wearing the college uniform outside the campus.

I understand that violating this rule will result in strict disciplinary action and that the college will not be responsible for any legal or safety consequences resulting from such acts.

I take this pledge seriously and accept full responsibility for my actions.

(Student Name and Signature)

College Anthem

Rev. Dr. A. Bendangyapang Ao © 3 June 2003

We come to - get - her from all lands to learn,
 To mould and shape our-selves a "Nu - lli Sec - un - dus";
 At the Al - ma Ma - ter, the Fa - zl A - li Col - lege,
 The Pio - neer, Men - tor, in the land Give Di-rec - tion for the Way
 Lead us to the Truth to serve God bless the Fa - zl - ians

College Song

(Originally theme song for FAC Golden Jubilee 2009)

Rev. Dr. Takatemjen © 2009

f

Tis Fa-zl A - li, ha-ven of know - ledge. A - ca - de - mi - a nu

10

lli se-cun - dus. Se-cond to none in A - ca - de mi - a. My Fa-zl A -

20

li the first in the land. You're climb-ing high - er ev' - ry - day.

28

you're get-ting bet - ter thro-ugh the years. En - ligh - ten - ing the ge-ne -

37

ra - tions. My Fa-zl A - li thou lead us on. You're climb-ing high -

46

er ev' - ry - day. you're get-ting bet - ter thro-ugh the years. En - ligh -

55

ten - ing the ge-ne - ra - tions. My Fa-zl A - li thou lead us on.

65

mp Thou lead us on. *p* Thou lead us on.

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<https://fac.ac.in>
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